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*Kilmory, Lochgilphead, PA31 8RT
Tel: 01546 602127 Fax: 01546 604435
DX 599700 LOCHGILPHEAD
3 August 2016*

NOTICE OF MEETING

A meeting of the **MID ARGYLL, KINTYRE AND THE ISLANDS COMMUNITY PLANNING GROUP** will be held in the **CUSTOMER SERVICE POINT, BOWMORE, ISLAY WITH VC FACILITIES AVAILABLE IN THE HOUSING MEETING ROOM, KILMORY, LOCHGILPHEAD AND THE BURNETT BUILDING, CAMPBELTOWN** on **WEDNESDAY, 10 AUGUST 2016** at **10:00 AM**, which you are requested to attend.

BUSINESS

1. **WELCOME AND APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **MINUTES**
 - (a) Mid Argyll, Kintyre and the Islands Community Planning Group held on 11 May 2015 (Pages 1 - 10)
 - (b) Mid Argyll Partnership (MAP) held on 29 June 2016 (Pages 11 - 20)
 - (c) Third Sector and Communities CPP Strategic Group held on 24 May 2016 (Pages 21 - 26)
4. **STANDING ITEM: MANAGEMENT COMMITTEE UPDATE** (Pages 27 - 30)
Report by Community Planning Manager, Argyll and Bute Council
5. **OUTCOME 6: PEOPLE LIVE IN SAFER AND STRONGER COMMUNITIES**
 - (a) Young Firefighters Groups
 - (i) Islay and Jura Young Firefighters (Pages 31 - 32)
Presentation by group

- (ii) Campbeltown Young Firefighters (Pages 33 - 34)
Update by Scottish Fire and Rescue
- (b) Scottish Fire and Rescue Service Update
Verbal update by Group Manager Stuart McLean, Scottish Fire and Rescue Service
- (c) Road Safety Initiative (Pages 35 - 36)
Update by Head of Roads and Amenity Services
- (d) Addiction Services
Update by Addiction Services, Argyll and Bute Health and Social Care Partnership
- (e) Community Justice Strategy Consultation
Update by Transition Lead for the Criminal Justice Social Work Partnership

6. OUTCOME 2: WE HAVE INFRASTRUCTURE THAT SUPPORTS GROWTH

- (a) Jura Community Business Plan (Pages 37 - 40)
Report by Community Development Officer
- (b) Impact of Population change on Jura (Pages 41 - 44)
Report by Jura Community Council
- (c) Community Broadband Scotland (Pages 45 - 46)
Report by Community Broadband Scotland Adviser
- (d) ACHA (Pages 47 - 52)
Annual Update by Area Manager, ACHA
- (e) Strategic Housing Investment Plan 2016 (Pages 53 - 58)
Report by Housing Services Manager, Argyll and Bute Council
- (f) Scottish Water Update (Pages 59 - 60)
Update by Regional Communities Manager, Scottish Water
- (g) Air Issues
Discussion facilitated by Logan Air and NHS Highland
- (h) Ferry Service issues (Pages 61 - 62)
Briefing note by Calmac

- (i) Pier Infrastructure (Pages 63 - 64)

Discussion facilitated by Argyll and Bute Council's Marine Operations Manager

7. OUTCOME 4: CHILDREN AND YOUNG PEOPLE HAVE THE BEST POSSIBLE START

- (a) Argyll and Bute's Children - Operational Plan (Pages 65 - 80)

Report by Head of Education

8. REVIEW OF SOA DELIVERY PLANS (Pages 81 - 84)

Report by Community Planning Manager, Argyll and Bute Council

9. WAYS TO IMPROVE COMMUNICATION (Pages 85 - 88)

Report by Community Governance Manager

10. PARTNERS COMMUNICATION

Opportunity for Community Planning Partners to highlight items of interest and future events.

11. DATE OF NEXT MEETING - WEDNESDAY 9 NOVEMBER 2016, AT 10AM IN THE BURNETT BUILDING CAMPBELTOWN

Discussion facilitated by the Community Governance Manager on items for inclusion on the Agenda for the next meeting.

Outcomes to be discussed:-

Outcome 3: Education, skills and training maximises opportunities for all

Outcome 4: Children and young people have the best possible start

MID ARGYLL, KINTYRE AND THE ISLANDS COMMUNITY PLANNING GROUP

Andy Buntin (Chair)

Councillor Rory Colville (Vice-Chair)

Lorna Elliott, Community Governance Manager

Contact: Lynsey Innis, Senior Area Committee Assistant, Tel: 01546 604338

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**MINUTES of MEETING of MID ARGYLL, KINTYRE AND THE ISLANDS COMMUNITY
PLANNING GROUP held in the LORN ROOM 2, ARGYLL AND BUTE HOSPITAL,
LOCHGILPHEAD WITH VC FACILITIES AVAILABLE IN THE TRAINING ROOM,
CAMPBELTOWN HOSPITAL, CAMPBELTOWN AND AUDIOLOGY, ISLAY HOSPITAL, ISLE
OF ISLAY
on WEDNESDAY, 11 MAY 2016**

Present: Andy Buntin, Lochgilphead Community Council (Chair)

Lochgilphead: Lorna Elliott, Community Governance Manager, Argyll and Bute Council
Councillor Rory Colville
Councillor Robin Currie
Councillor Donald MacMillan
Councillor Sandy Taylor
Stuart Green, Corporate Support Manager, Argyll and Bute Council
Jeannie Holles, Adult Learning Manager, Argyll and Bute Council
Antonia Baird, Community Development Officer/Health and Wellbeing
Networks Coordinator, Argyll and Bute Council
Samantha Quarton, Community Planning Officer, Argyll and Bute Council
John Dreghorn, Locality Manager, Adult Services, MAKI, Argyll and Bute
Health and Social Care Partnership
Alison McGrory, Health Improvement Team, Argyll and Bute Health and Social
Care Partnership
Sgt Lana Stewart, Police Scotland
Group Commander, Stuart McLean, Scottish Fire and Rescue
Margaret Wallace, Argyll and Bute Third Sector Interface
Mary McCallum-Sullivan, Ardrishaig Community Council
Iain Ritchie, North Knapdale Community Council
Raymond Flanagan, Mid Argyll Youth Forum
Orla Flanagan, Mid Argyll Youth Forum
Hannah Nicolson, Mid Argyll Youth Forum
Mirrin Robertson, Mid Argyll Youth Forum
Sarah Nicolson, Mid Argyll Youth Forum
Willie Inglis, Islay Estates
Richard Heggie, Urban Animation

Islay: Petra Pearce, Argyll and Bute Third Sector Interface

Campbeltown: Andrew Hemmings, Kintyre Crime Prevention Panel

1. WELCOME AND APOLOGIES

The Chair welcomed everyone to the meeting and general introductions were made.

Apologies for absence were intimated by:-

Councillor Anne Horn
David Adams McGilp, Visit Scotland
Darlene Russell, Argyll College

2. DECLARATIONS OF INTEREST

There were no declarations of interest intimated.

3. MINUTES

(a) Mid Argyll, Kintyre and the Islands Community Planning Group held on 10 February 2016

The Minute of the meeting of the Mid Argyll, Kintyre and the Islands Community Planning Group held on 10 February 2016 was approved as a true record, subject to the following amendment:-

Item 9 (a) – Air Issues

To amend the last sentence in the first paragraph to read “Members of the group noted that the capacity of air services and cost of fares are commercial matters to Loganair and are also of interest to the wider Islay and Jura communities.”

(b) Mid Argyll Partnership (MAP) held on 27 April 2016

The group agreed to note the Minute of the Mid Argyll Partnership (MAP) held on 27 April 2016.

(c) Third Sector and Communities CPP Strategic Group held on 24 February 2016

The group agreed to note the Minute of the Third Sector and Communities CPP Strategic Group held on 24 February 2016.

4. STANDING ITEM: MANAGEMENT COMMITTEE UPDATE

The group considered a report outlining the response by the CPP Management Committee to key matters highlighted by the Area CPG's at their meetings in February 2016. The report provided further information on the commitments of the CPP in relation to the role of Third Sector (including Sport) Organisations in achieving progress towards the outcomes detailed within the SOA and the issues faced with regards to funding and staff; the issues raised by the breadth of education required to be provided by geographically remote secondary schools (mainland as well as island) and the staffing difficulties faced in relation to service provision in remote rural areas and remote school towns; the development of potential links between the Locality Groups mentioned in the Health and Social Care Integration report and the Area CPG's and the inclusion of the Scottish Ambulance Service and Visit Scotland as active partners within Community Planning structures and processes at both strategic and local level.

Discussion took place in respect of the initiatives being applied to improve teacher recruitment, with members of the group advising that they would like to see initiatives which not only dealt with recruitment of teachers but that all courses available were

being utilised with a view to retaining teachers. The Community Planning Officer agreed to feed the comments back to the CPP Management Committee.

Decision:

The group agreed to:

1. note the response set out in section 4 of the report to the issues raised by Area Community Planning Groups;
2. request that the Area Governance Manager, Shirley MacLeod, take any further comment to the CPP's Management Committee meeting on 9 June 2016; and
3. distribute the highlights of the CPP Full Partnership meeting to interested and relevant persons and community groups.

(Ref: Report by Community Planning Manager, dated 11 May 2016, submitted.)

5. REVIEW OF SOA DELIVERY PLANS

The group gave consideration to a verbal update by the Community Planning Officer on the review of the SOA Delivery Plans. Ms Quarton advised that the revised set of Delivery Plans were currently being progressed, with it being expected that they would be finalised on 9 June 2016 and come to the Area Community Planning Group meetings in August 2016.

Ms Quarton gave a short "ad hoc" presentation in relation to the Community Empowerment (Scotland) Act 2015 – Community Planning Guidance and Regulation Consultation. She explained how Community Planning was one aspect of the whole consultation, with the closing date for the consultation being 13 June 2016. Ms Quarton outlined the two parts to the Community Planning aspect of the consultation; the introduction of locality plans and the initial thoughts on progressing the consultation.

Discussion took place in respect of the duplication of the term "locality plan" with the development of the Health and Social Care Partnerships locality plans. Ms Quarton confirmed that these were separate and that she would include in the feedback to the Scottish Government the confusion caused by this. Further discussion was had in relation to the three administrative areas within the MAKI area with members of the group expressing their desire to see a similar set up to the newly formed Health and Social Care Partnership Locality Groups, with 8 local areas throughout Argyll and Bute with the focus being on smaller communities/areas.

Decision:

The group agreed to:

1. note the progress to date in relation to the SOA delivery plan review;
2. to note that the revised delivery plans will be brought to the August meeting of the Area Community Planning Group's; and
3. requested that the Community Planning Officer formulate her response to the Community Empowerment (Scotland) Act 2016 - Community Planning

Guidance and Regulation Consultation and circulate to members of the ACPG by email for agreement, prior to the closing date of 13 June 2016.

6. FEEDBACK FROM AREA COMMUNITY PLANNING GROUP MEMBERS SATISFACTION SURVEY

The group gave consideration to a report providing feedback to Members on the findings of the Area Community Planning Group – Members Satisfaction Survey 2016. The survey found that there was a high level of satisfaction with the administrative support given to the meetings and the new working arrangements in general, but identified five areas for potential improvement.

Discussion took place in respect of sharing information to the wider community; the Community Council Development Plan; the volume of information issued with agendas and the need to find a simple way of communicating complex information to communities who may not have been involved from the beginning of the process.

Decision:

The group agreed to:

1. consider the findings of the survey;
2. provided comment to help inform the creation of an Area Community Planning Group Improvement Plan, which will take forward improvements to working arrangements during the 2016/17 financial year; and
3. a small working group comprising of the Chair, North Knapdale Community Council, Health & Wellbeing Co-ordinator, Third Sector Interface, Argyll and Bute Council Community Development Officer and Community Governance Manager will meet to discuss potential ways to improve communication and will report back to the August meeting.

(Ref: Report by Community Governance Manager, dated 11 May 2016, submitted.)

7. ARGYLL AND BUTE YOUTH FORUMS

The group gave consideration to a presentation by the Chair, joint Secretary and Treasurer of Mid Argyll Youth Forum. They advised that the forum aims to give young people a greater and stronger political voice on issues and services that affect their lives. They outlined the focuses, priorities and purpose of the forum, with the qualities of members and the ground rules they apply being outlined as well as the roles of the Chair and the Secretary. The Forum outlined the benefits for young people, which include building self-esteem and confidence and connecting young people to other young people and their community, and also the benefits of involving young people in decision making for communities.

Discussion took place in respect of empty shop premises in Lochgilphead; street furniture and the engagement of young people with the Community Planning Group going forward.

The Chair thanked the Forum for the informative presentation.

Decision:

The group agreed to note the information provided.

8. OUTCOME 1: THE ECONOMY IS DIVERSE AND THRIVING

(a) Update on Economy - TO FOLLOW

Having noted that there was no one present to provide information on this item, the Community Governance Manager agreed to make contact with the representative of Highlands and Islands Enterprise (HIE) and circulate the relevant information to the group by email.

(b) Economic Forum Update

The group gave consideration to a presentation by the Corporate Support Manager outlining the summary of the report from the Argyll and Bute Economic Forum 2016. Mr Green outlined the decline in the local population, which has been a long term trend since the 1960s. He further advised that Argyll and Bute's economic success is built on a growing population and spoke of the Community Planning Partnership Single Outcome Agreement for 2013 to 2023. Mr Green spoke of the delivery of outcomes 1,2 and 3; the Economic Summit which was held in October 2014 and establishing the current Economic Forum. Further information on the background of Nicholas Ferguson CBE, Chairperson of the Economic Forum was provided and his vision for the area moving forward.

Discussion took place in respect of possible career opportunities for young people within Argyll and Bute; the difficulties faced in respect of the possible opportunities for growth and the assistance provided by a number of organisations, including Argyll and Bute Council to small businesses. Further discussion took place in respect of the need for slaughter houses, cutting plants and processing plants within the Argyll and Bute area.

The Chair thanked Mr Green for the information provided.

Decision:

The group agreed to note the information provided.

(c) Argyll and the Isles Activity Report

The group gave consideration to a report outlining the activity report of Argyll and the Isles from July 2015 to March 2016. Information on promoting Argyll and the Isles; the launch of the Spirit of Scotland Campaign; Argyll and the Isles Spring 2016 marketing campaign; growth fund, events fund and in-kind events support was provided.

Decision:

The group agreed to note the contents of the report.

(Ref: Report by Visit Scotland, dated 11 May 2016, submitted.)

(d) **Shoreline Project, Bowmore**

The group gave consideration to a presentation by Willie Inglis, Manager of Islay Estates and Richard Heggie of Urban Animation. They outlined the master plan proposals of the Shoreline project, which included affordable housing and the development of business and workshop units providing space for local businesses. They advised that developments were inkeeping with the style of the local area, and that with the expansion of Bowmore to the South West, both Main Street and the local school become more centrally focused.

Discussion took place in respect of the close working relationship between Islay Estates and the Islay and Jura Community Enterprise; the possibilities for private investment on the island and the ownership of the playing fields, with the Vice Chair Councillor Colville advising of the current investigations in this regard.

The Chair thanked both Mr Heggie and Mr Inglis for the information provided.

Decision:

The group agreed to note the contents of the presentation.

(Ref: Presentation by Richard Heggie and Willie Inglis, dated 11 May 2016, submitted.)

(e) **Air Issues**

The Chair advised the group that with their agreement this item would be brought to the Area Community Planning Group meeting on 10 August 2016 for discussion. The Community Governance Manager advised that the topic also falls under Single Outcome 2: We have infrastructure that supports growth, which will be a focus of the meeting on 10 August 2016. The group agreed to discuss the matter at the August meeting.

9. **OUTCOME 5: PEOPLE LIVE ACTIVE, HEALTHIER AND INDEPENDENT LIVES**

(a) **Standing Item: Health and Social Care Integration**

The group considered a report providing an update on progress on the actions undertaken to establish the Argyll and Bute Health and Social Care Partnership (HSCP) from 1 April 2016. The report highlighted the three year Strategic Plan as the mechanism by which the delegation of

resources, governance and operational responsibility was transferred to the Integration Joint Board (IJB). The group noted that with effect from 1 April 2016 the Integration Joint Board became a separate statutory body for Health and Social Care services and as such has a prescribed formal reporting and accounting process, and therefore the report would be the last formal report which would be submitted to the Area Community Planning Group.

Decision:

The group agreed to note the contents of the report.

(Ref: Report by Head of Strategic Planning and Performance, Argyll and Bute HSCP, dated 11 May 2016, submitted.)

(b) Health Improvement Team - Annual Update

The group gave consideration to a report updating on activity to improve the health of Argyll and Bute's people during 2015-16, highlights of which include the allocation of 120 small grants for health improvement; additional investment in health improvement structures from the Integrated Care Fund; the promotion of health on the Health Argyll and Bute facebook page and the development of a new service to promote social prescribing across Argyll and Bute in partnership with Carr Gomm to support people with health problems with underlying social issues like loneliness, debt or relationship breakdown.

Decision:

The group agreed to:

1. note the contents of the report; and
2. consider how they could contribute to health improvement activity in Argyll and Bute.

(Ref: Report by Health Improvement Team, dated 11 May 2016, submitted.)

(c) Addiction Services in MAKI - TO FOLLOW

As there was no one present to provide information on this item, the Chair advised the group that this item would be brought to the Area Community Planning Group meeting on 10 August 2016 for discussion. The Community Governance Manager advised that the topic also falls under Single Outcome 6: People live in safer and stronger communities, which will be a focus of the meeting on 10 August 2016 and would be considered at this time.

(d) Health and Wellbeing Networks Update

The group gave consideration to a report and short presentation by the Health and Wellbeing Coordinator which outlined the effectiveness of the

Health and Wellbeing Networks in building capacity in local communities to improve health by offering opportunities to come together and prepare local projects to meet local needs. Ms Baird advised that there were 8 Health and Wellbeing Networks throughout Argyll and Bute, which are supported by a part-time coordinator and a health improvement specialist from the Health Improvement Team. She outlined the membership; the opportunities for collaborative projects and the priorities of the local networks, which are determined by the Joint Health Improvement Plan 2013-2016, linking to the SOA outcomes. Ms Baird advised that members of the Community Planning Group were welcome to link into the local networks.

Decision:

The group agreed to note the contents of the report and short presentation.

(Ref: Report and Presentation by the Health and Wellbeing Coordinator, dated 11 May 2016, submitted.)

(e) Community Learning and Development (CLD) Partnership Plan Update

The group considered a report outlining the responsibilities laid on the CPP by the Strategic Guidance for Community Planning Partnerships; Community Learning and Development (CLD) (2012), and the associated legislation laid on the Education Authority. The report also highlighted the progress of work carried out in response to these responsibilities by the Argyll and Bute Strategic CLD Partnership, with particular reference to the innovative web-based CLD Plan format that has been adopted.

The Adult Learning Manager advised the group that they were invited to provide feedback regarding the developing strategic CLD Plan, its fitness for purpose and any known key gaps in the community learning provision relating to the MAKI area. Ms Holles advised that this was a live document and that feedback could be provided at any time by accessing the website, www.cldplanning.com.

Decision:

The group agreed to:

1. note the contents of the report; and
2. provide feedback regarding the developing strategic CLD Plan, and any known key gaps in the community learning provision relation to their geographic area.

(Ref: Report by Executive Director of Community Services, dated 11 May 2016, submitted.)

The Chair asked the group to consider whether there was a need to have separate items relating to Third Sector and Partner updates on future agendas. He requested that future agenda items were focused on the two SOA outcomes being discussed during the meeting and encouraged Third Sector organisations and Partners to provide information on activities as agenda items under the relevant Outcome headings as appropriate.

With no one being otherwise minded this became the decision of the group.

10. THIRD SECTOR UPDATE

The group gave consideration to reports from the Kintyre, Mid Argyll and Islay and Jura areas in relation to matters within the third sector since the last meeting of the group.

Discussion took place in respect of the nationally recognised Shopper-Aide, who had recently won the Herald Society Award and Age Scotland Award for Supporting Older People; the refurbishment of the town hall in Campbeltown; and the difficulty in canvassing volunteers for local groups.

Decision:

The group agreed to note the contents of the report.

(Ref: Reports by Argyll and Bute Third Sector Interface, dated 11 May 2016, submitted.)

11. PARTNER UPDATES

Sgt Lana Stewart of Police Scotland advised the group of the implementation of the Air Weapons and Licensing (Scotland) Act 2015, which goes live on 1 July 2016. She advised that there would be a national air weapons surrender campaign from 23 May 2016 to 12 June during the hours of daylight. Ms Stewart further advised of the success of the Choose Wisely event held in Campbeltown Grammar School and the recruitment opportunities within the area with ongoing discussions taking place with Argyll and Bute Council in respect of opportunities for Special Constables.

The Community Development Officer advised of the success of the MS Centre, Lochgilphead in securing funding from the Alliance Fund for long term conditions.

Group Commander Stuart MacLean of Scottish Fire and Rescue spoke of the recruitment difficulties in the area and the efforts being made to actively encourage people to apply. Further discussion took place in respect of the young firefighters scheme currently running in Campbeltown and Islay and the possibility of the scheme being extended to other areas.

The Adult Learning Manager advised that the Adult Learning team are currently running SQA accredited studies and are looking to expand to National Progression Awards as preparation for people who wish to complete an SVQ in the future.

Alison McGrory of the Health Improvement Team suggested that the Chair may wish to encourage “stand up” items, as a means to improving blood circulation during longer meetings.

Andrew Hemmings of the Kintyre Crime Prevention Panel asked for clarification in relation to the road safety initiative at Carradale Primary School as discussed at the CPG meeting on 10 February 2016. The Community Governance Manager advised that it would be appropriate for this item to be discussed under SOA Outcome 6: People live in safer and stronger communities, and would be included as an agenda item at the CPG meeting in August 2016.

12. REVIEW OF OUTCOME 2 AND 6 - POTENTIAL AGENDA ITEMS

The group noted that the themes for the next meeting would be:-

Outcome 2: We have infrastructure that supports growth

Outcome 6: People live in safer and stronger communities

The Chair advised that members of the Partnership should consider how these outcomes impact on their communities and submit potential agenda items to the Senior Area Committee Assistant by email.

13. DATE OF NEXT MEETING

Partners noted that the next meeting of the Mid Argyll, Kintyre and the Islands Area Community Planning Group will take place on Wednesday 10 August 2016 at 10.00am within the Customer Service Point, Bowmore, Isle of Islay.

**MINUTES of MEETING of MID ARGYLL PARTNERSHIP held in the COUNCIL CHAMBERS,
KILMORY, LOCHGILPHEAD
on WEDNESDAY, 29 JUNE 2016**

Present: Andy Buntin, Lochgilphead Community Council (Chair)
Lorna Elliott, Community Governance Manager, Argyll and Bute Council
Antonia Baird, Community Development Officer, Argyll and Bute Council
Anna Watkiss, Senior Planning Officer, Argyll and Bute Council
Inspector Julie McLeish, Police Scotland
Group Manager Stuart McLean, Scottish Fire and Rescue
Amanda Grehan, Carr Gomm
Dave Kent, South Knapdale Community Council
Jim Malcolm, Dunadd Community Council
Mary McCallum Sullivan, Ardrishaig Community Council
Adrian Davis, Inveraray Community Council
Betty Rhodick, Lochgilphead Community Council
Linda Syed, Furnace Community Council & Argyll TSI

1. APOLOGIES

The Vice-Chair welcomed everyone to the meeting and general introductions were made.

Apologies for absence were intimated by:-

Councillor Robin Currie
Councillor Anne Horn
Councillor Donnie MacMillan
Councillor Dougie Philand
Councillor Sandy Taylor
David Jardine, Forestry Commission
Ben Tustin, SEPA
Jim Frame, SEPA
Mary Smyth, Craignish Community Council

Having noted that the Chair, Councillor Taylor had sent his apologies, the Vice Chair, Andy Buntin assumed the role of Chair for the duration of the meeting.

2. MINUTES

(a) Minute of the previous meeting of the Mid Argyll Partnership (MAP) held on 27 April 2016

The Minute of the previous meeting of the Mid Argyll Partnership (MAP) held on 27 April 2016 was approved as a true record.

(b) **Minute of the previous Mid Argyll, Kintyre and the Islands Community Planning Group held on 11 May 2016**

The Partnership agreed to note the Minute of the Mid Argyll, Kintyre and the Islands Community Planning Group held on 11 May 2016.

4. MATTERS ARISING

There were no matters arising.

5. UPDATE ON CONSULTATION OF THE CRINAN CANAL CHARETTE (Pages 7 - 10)

The Partnership gave consideration to an update on the Crinan Canal Charrette, and a series of "Rethink the Link" events which were held at various locations across Mid Argyll between the 27th and the 30th of April 2016.

The Senior Planning Development Officer outlined the main issues arising from the Charrette, which included better walking and cycling connections between Lochgilphead, Ardrishaig and the canal; better signage to and from the canal and key opportunity sites where the development or redevelopment could secure improved facilities and environment.

Ms Watkiss advised that an action plan summarising the ideas generated at the events is in the process of being developed, and that moving forward, it is hoped that the momentum of the charrette is maintained by the development of a delivery group, which is to involve local community groups as well as Argyll and Bute Council and Scottish Canals. She advised that ideas generated by the charrette will feed into the potential projects to be considered for support through the Tarbert and Lochgilphead Regeneration Fund.

Discussion took place in respect of other funding opportunities and the inclusion of outlying villages along the canal corridor. Ms Watkiss advised that the charrette feedback exhibition panels are available to view online at <https://www.scottishcanals.co.uk/wp-content/uploads/2016/05/Exhibition-Panels-160623-SMALLEST.pdf>.

The Chair thanked Ms Watkiss for the information provided. Ms Watkiss left the meeting at this point.

(Ref: Report by Executive Director of Development and Infrastructure Services, dated 29 June 2016, submitted.)

6. ECONOMIC FORUM UPDATE

The Chair spoke of the Economic Forum report which had been published in February 2016 and invited Partners to make comment on areas of the report which was of particular interest to them.

Dave Kent of South Knapdale Community Council spoke of the ongoing issues with digital connectivity and enquired as to the progress of a mast sharing update. The

Chair advised that this was a slow process but that Councillor Taylor was working on this. Further discussion took place in respect of the Economic Forum activities with the Community Governance Manager agreeing to circulate the planned meeting schedule of this Committee.

Further discussion was had in relation to the availability of fibre optic in certain areas, particularly Inveraray where it is advertised as being available but is not. The Chair advised that there would be an update on this matter under Outcome 2: We have infrastructure that supports growth, at the next meeting of the MAKI Community Planning Group.

7. OUTCOME 2: WE HAVE INFRASTRUCTURE THAT SUPPORTS GROWTH

The Chair noted that there had been no submission of items for discussion under Outcome 2: We have infrastructure that supports growth, but advised that discussions under agenda item 5 (Economic Forum Update) touched on this. He also advised that there would be an update from Community Broadband Scotland at the MAKI CPG meeting on 10 August 2016.

General discussion took place in respect of implementing the Single Outcome Agreement amid Council budget restraints; the poor state of roads within the South Knapdale area and the issues faced by the Lochgilphead Armed Forces Committee in the run up to Armed Forces Day on 18 June 2016. The Community Governance Manager agreed to feedback the comments of Partners to the appropriate officers of the Council.

8. OUTCOME 6: PEOPLE LIVE IN SAFER AND STRONGER COMMUNITIES

(a) Police Scotland Update

Members were given a verbal presentation by Inspector Julie McLeish, who provided a brief overview of work in the Mid Argyll area. She spoke of the positive response to the recent air weapon amnesty; the implementation of the new Chief Constable Phil Gormley; the decrease in dishonest crimes such as theft and housebreaking; the slight increase in violence; the increasing detection rates and the challenges faced by Police Scotland in relation to cybercrime, terrorism and road safety.

Inspector McLeish spoke of the "Your View Counts" consultation and advised that it was possible to take part by accessing the Police Scotland website. She also spoke of budget cuts affecting Police Scotland, and advised that they were looking at efficiency measures rather than service cuts.

Discussion was had in relation to community engagement; the possibility of holding monthly drop-in sessions at Lochgilphead Police Station; the cycling policeman who is increasing visibility in the local area; and road policing resources.

The Chair thanked Inspector McLeish for the information provided.

(b) **Scottish Fire and Rescue Update**

The Partnership gave consideration to a short presentation outlining the priorities of the Scottish Fire and Rescue Service. Group Manager McLean spoke of the prevention and protection activity carried out in the Mid Argyll area over the last 12 months. He highlighted a number of initiatives including home fire safety visits, bonfire strategies and road safety. He spoke of the four main stations covering the Mid Argyll area, and advised of the recruitment issues of each station. Group Manager McLean further advised of the expansion of the young firefighter scheme in the area, and outlined the life skills and responsibilities it affords young people.

Discussion took place in respect of road safety with Group Manager McLean advising road traffic collisions are a major concern in Argyll and Bute and as such funding was provided to allow for a full-time partner to work with the Road Safety Group, which identifies issues and raises awareness of road safety.

The Chair thanked Group Manager McLean for the information provided.

(c) **Street Furniture Update**

The Chair advised that the issue of street furniture was brought to his attention at the last meeting of the MAKI Community Planning Group by the Youth Forum. Mr Buntin circulated photographs of signage outside a local store in Lochgilphead which was causing an obstruction. Inspector McLeish advised that there are restrictions which apply to signage on a public footpath. Mr Buntin advised that with the possibility of improvements as a result of the Charrette it was important that the issue is addressed, and suggested that this matter be brought to a future meeting of the Partnership for further discussion.

(d) **Social Prescribing in Argyll and Bute**

The Partnership gave consideration to an update from the Project Manager of Carr Gomm, who advised that the organisation had been commissioned by NHS Highland to carry out a two year project on whether social prescribing would work in Argyll and Bute. Ms Grehan advised that Carr Gomm would be looking into whether or not communities have support networks which would support individuals presenting at their GP's with non-clinical needs. She advised that the pilot area is Mid Argyll, and outlined the steps taken so far in gathering information from providers and GP's on what is available and what information could benefit GP's, with a view to lightening their caseloads. Ms Grehan advised that the next step was to meet with Community Councils to ascertain whether they currently play a role in this support, or whether they have capacity to provide this role in the future if the relevant information was made available to them.

Discussion took place in respect of the differences between urban and country living; the difficulties of addressing patient confidentiality and joint

networking in communities.

The Chair thanked Ms Grehan for the information provided.

9. COMMUNITY

Mary McCallum Sullivan of Ardrishaig Community Council spoke of the community engagement with the Charrette process and advised that they were looking forward to good outcomes.

Jim Malcolm of Dunadd Community Council advised that as a result of the A'Cruach Windfarm development and consultations they now had a full quota of Community Council members.

Betty Rhodick advised of the forthcoming Celtic Pictish Festival set to take place on 6 August 2016. The Senior Area Committee Assistant agreed to circulate posters to all Community Council's in the area.

Antonia Baird, Community Development Officer advised that as a result of the circulation of list of potential speakers for Community Council meetings, she had received an email from David Jardine of the Forestry Commission advising that they would be willing to attend Community Council meetings in Mid Argyll on a "need to attend" basis. She advised that this would normally be in respect of the consultation on the update of the Land Management Plans for a particular forest, in relation to a particular development proposal which might affect a forest or if a particular local issue had arisen which the Forestry Commission Scotland may be involved in resolving. Ms Baird advised that she would circulate Mr Jardine's contact details.

Linda Syed of Furnace Community Council advised that the reinstatement of the shoreline at Queen Elizabeth Cottages in Furnace was now complete. She advised that local residents had celebrated by throwing a street party. Ms Syed further advised of issues faced by local residents battling Japanese Knotweed growing on Council land. She advised that she would appreciate information from anyone else who has found themselves in a similar situation. Ms Syed advised that Furnace Community Council AGM was scheduled to take place in July.

10. ANY OTHER BUSINESS

Linda Syed in her capacity as representative of Argyll TSI advised of the difficulties faced in finding a group of people to take over the running of the very successful annual Lantern Parade, which until recently had taken place on Bonfire weekend in Lochgilphead. She advised that appeals were being run in the local press to find a suitable Event Management Team to take the event forward. She advised of a presentation given to Lochgilphead Community Council by Artmap and the funding opportunities for the event. She advised that any offer of help would be greatly appreciated, and urged other Community Council's to spread the word in their communities.

11. ELECTION OF CHAIR AND VICE CHAIR

The Community Governance Manager spoke to the terms of reference for the Partnership and advised that Councillor Taylor had intimated his intention to stand down from the post of Chair. Ms Elliott outlined the process for nomination of Chair and Vice Chair.

Linda Syed nominated Andy Buntin for the position of Chair of the Mid Argyll Partnership. This was seconded by Betty Rhodick.

Betty Rhodick nominated Linda Syed for the position of Vice Chair of the Mid Argyll Partnership. This was seconded by Andy Buntin.

With no-one being otherwise minded, this became the decision of the Partnership.

12. THEMES FOR NEXT MEETING

The Partnership noted that the themes for the next meeting would be:-

Outcome 3: Education, skills and training maximises opportunities for all; and
Outcome 4: Children and young people have the best possible start

The Chair advised that members of the Partnership should look at these outcomes prior to the next meeting and think about how they impact their community. He advised that we can then use the Partnership to bring together common issues and then carry these forward to the ACPG.

13. DATE OF NEXT MEETING

Partners agreed that the next meeting of the Partnership would take place on Wednesday 28th September 2016 at 10.00am, within Room 1, Lochgilphead Community Centre.

ARGYLL AND BUTE COUNCIL

Mid Argyll Partnership

Development and Infrastructure
Services

29 June 2016

Crinan Canal Charrette Update

1.0 EXECUTIVE SUMMARY

- 1.1 This report provides an update on the Crinan Canal Charrette – Rethink the Link – which was held on 27-30 April 2016 at various locations across Lochgilphead, Ardrishaig, Cairnbaan and Crinan. Information, including films documenting the event can be found at <https://www.scottishcanals.co.uk/regeneration/charrettes/re-think-the-link-crinan-corridor-charrette/>.
- 1.2 The main issues coming out of the charrette related to:
- Better walking and cycling connections between Lochgilphead, Ardrishaig and the Canal;
 - More signage to and from the Canal;
 - More local events;
 - Opportunities relating to enhanced marine tourism and arts and cultural facilities;
 - Public realm improvements;
 - Key opportunity sites where there development or redevelopment could secure improved facilities and environment.
- 1.3 An action plan summarising the ideas generated is being developed.
- 1.4 It is recommended that the Mid Argyll Partnership notes the content of this report.

ARGYLL AND BUTE COUNCIL

Mid Argyll Partnership

**Development and Infrastructure
Services**

29 June 2016

Crinan Canal Charrette Update

2.0 INTRODUCTION

2.1 This report provides an update on the Crinan Canal Charrette which has been previously reported to the Mid Argyll Partnership. The charrette event – Rethink the Link – was held on 27-30 April 2016 at various locations across Lochgilphead, Ardrishaig, Cairnbaan and Crinan.

3.0 RECOMMENDATIONS

3.1 It is recommended that the Mid Argyll Partnership notes the content of this report.

4.0 DETAIL

4.1 As previously reported to the Mid Argyll Partnership, Rethink the Link was a partnership event hosted by Scottish Canals and Argyll and Bute Council with a focus on maximizing the benefit of the Crinan Canal to the local area.

4.2 During the course of the four day event more than 200 participants took part in addition to the 25 children from five local primary schools and local residents who engaged with the pre-charrette activities and awareness raising. Further information, including films documenting the event can be found at <https://www.scottishcanals.co.uk/regeneration/charrettes/re-think-the-link-crinan-corridor-charrette/>.

4.3 The main issues coming out of the charrette related to:

- Better walking and cycling connections between Lochgilphead, Ardrishaig and the Canal;
- More signage to and from the Canal;
- More local events;
- Opportunities relating to enhanced marine tourism and arts and cultural facilities;
- Public realm improvements;
- Key opportunity sites where there development or redevelopment could secure improved facilities and environment.

4.4 Following the event, the charrette team consolidated the ideas generated over

the four days to produce a report outlining the event and a draft action plan. This information is to be shared with the local communities at feedback events being planned for 24/25 June 2016.

- 4.5 Moving forward we hope to maintain the momentum of the charrette by developing a delivery group to involve local community groups as well as Argyll and Bute Council and Scottish Canals. Ideas generated by the charrette will feed into the potential projects to be considered for support through the Tarbert and Lochgilphead Regeneration Fund.

5.0 CONCLUSION

- 5.1 The Crinan Canal Charrette has been successfully completed but the implementation of the action plan summarising the aspirations from the charrette will require continued support of the communities along the canal corridor as well as Scottish Canals and other partners.

6.0 IMPLICATIONS

- 6.1 Policy – supports Single Outcome Agreement, Economic Development Action Plan (EDAP), MAKI area EDAP and Local Development Plan objectives.
- 6.2 Financial – the Council contributed financially to the running of the charrette. Decisions on any financial support to the action plan have yet to be made.
- 6.3 Legal – none.
- 6.4 HR – staff resource supported the charrette and will be required to support the implementation of the action plan.
- 6.5 Equalities – none.
- 6.6 Risk – none.
- 6.7 Customer Service – none.

Executive Director of Development and Infrastructure Services
Policy Lead Councillor A Morton
13 June 2016

For further information contact: Anna Watkiss, Anna.Watkiss@argyll-bute.gov.uk,
01546 604344

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**MINUTES of MEETING of THIRD SECTOR AND COMMUNITIES GROUP held in the COUNCIL
CHAMBERS, KILMORY, LOCHGILPHEAD
on TUESDAY, 24TH MAY 2016**

Present: Councillor Robin Currie (Chair)

Arlene Cullum, Argyll and Bute Council	Alison McCrossan, Scottish Health Council
Colin Fulcher, Argyll and Bute Council	Judy Orr, Argyll and Bute Council (Lync)
Rona Gold, Argyll and Bute Council	Alex Purdie, Scottish Fire and Rescue Service
Rebecca Hepburn, Argyll and Bute Council	Samantha Quarton, Argyll and Bute Council
Glenn Heritage, Argyll and Bute TSI	Cleland Sneddon, Argyll and Bute Council
Jeannie Holles, Argyll and Bute Council	Lana Stewart, Police Scotland
Laura MacDonald, Argyll and Bute Council	

1. WELCOME AND APOLOGIES

Apologies were received from

- Morag Brown, Argyll and Bute Council
- Ailsa Clark, Inspiralba
- Lorna Elliot, Argyll and Bute Council
- Alison Hardman, NHS Highland
- Shirley MacLeod, Argyll and Bute Council
- Audrey Martin, Argyll and Bute Council
- Petra Pearce, Argyll and Bute TSI
- Helen Sikora, NHS Highland

2. MINUTES OF MEETINGS

The minutes of the meeting held on the 24th February 2016 were approved as a correct record.

3. MATTERS ARISING

Partner websites

Rona advised that an immediate action would be sent from this meeting to collate a note of all partner's websites. The websites are requested to provide an idea of where there is duplication and opportunities for partners, are where communities can be signposted to.

Action: All partners to provide details of their websites to Samantha

Events Calendar

Rona advised that the events calendar would provide an opportunity for partners to work together on upcoming events.

Transport Solutions Workshop Day

The draft agenda for this was circulated. Glenn advised that delegates would be by invitation however she welcomed suggestions on attendees. Glenn confirmed that the

target audience was community transport providers, service users, Council and NHS Highland transport representatives and that all four administrative areas plus the islands should be reflected. Suggestions to Glenn on attendees were the Scottish Ambulance Service, representatives of the Scottish Disability Forum who were due to attend a similar event which was cancelled, the Department for Work and Pensions and Job Centre Plus.

An Enterprising Event – funding and procurement for third sector organisations

Glenn advised that most of the speakers and workshops were now confirmed and that this replaces the event that was scheduled for March. Glenn confirmed that there was funding available to cover travelling expenses and that there were no current plans to run the same event in another area of Argyll and Bute.

Gaelic Gathering

Laura advised that this would be taking place on the 20th August at the Corran Halls, Oban. Attendance would be by invitation only but Laura was happy to receive suggestions on attendees. The purpose of the Gaelic Gathering is to strengthen Gaelic within Argyll and Bute, looking at education, tourism and contributions to the local economy. Glenn advised that the TSI may be able to assist with travel expenses for this event.

Enterprise Week

Arlene advised that there would be an Enterprise Week in November and that there would be a Social Enterprise day as part of this week. Arlene to send further details to Samantha for inclusion within the calendar.

Early Years Conference

Cleland advised that Kathleen Johnston was organising the annual Early Years Conference which brings together many Third Sector Providers in connection with early years. Samantha to contact Kathleen to obtain more details for inclusion within the calendar.

Actions: Laura and Arlene to provide details to Samantha on their respective events for inclusion within the events calendar.

Samantha to contact Kathleen Johnston regarding the Early Years Conference for inclusion within the calendar.

Other

Alison queried who the appropriate person was to link in with in regards to Community Empowerment and the Integration of Health and Social Care now that the Community Development Manager post is no longer in existence. Rona confirmed that she is the manager of both Community Planning and Community Development which links strategic and local action and that representatives from the Community Development team sit on the Community Empowerment working group.

4. UPDATES FROM PARTNERS

The updates from partners were noted. Colin gave a verbal update on LEADER and advised that final guidance was being awaited by the Scottish Government before an official launch but that they were open for expressions of interest under themes one and two of the LEADER strategy. It was hoped that an official launch

would happen in August/September 2016, once the guidance was in place. It was noted that 44 expressions of interest had been received already and that the focus was on eligibility. It was agreed that Colin would provide members of this group with information on expressions of interest for wider circulation.

Colin also advised that the Argyll and Bute Fisheries Local Action Group had merged with the Ayrshire group and that both strategies were being combined and that they were working with Marine Scotland too.

Action: Colin to provide details of the Expressions of Interest invitation to be circulated onto interested parties.

Purpose of Group

Councillor Currie spoke of his feeling that there was a lack of Third Sector representatives attending this meeting. Glenn advised that information from this meeting was circulated within the TSI network.

Cleland asked whether it would be appropriate to revisit the Terms of Reference, purpose and membership of this group and asked whether the remit of the Community Empowerment working group could be subsumed into the Third Sector and Communities group. Cleland spoke of the pro-active approach of the Council to changing the relationship with communities and how communities are engaged and the structures that link into Community Planning.

Following discussion, it was agreed that Rona, Glenn and Alison would have a meeting to discuss the purpose, terms of reference and membership of the group and would circulate the outcome of that discussion by email to members of this group by the end of June.

Action: Rona, Alison and Glenn to meet regarding purpose of the Third Sector and Communities Group and to circulate the outcome of that meeting, for comment, to members of this group by the end of June.

A question was asked whether any partners held a training calendar. It was noted that this group previously had a template which would go onto the Council website and be circulated amongst partners. Samantha to contact Isabell Jones regarding this.

Action: Samantha to contact Isabell Jones regarding the template that was previously used.

5. ADULT LEARNING AND LITERACIES PRESENTATION

Jeannie Holles, Adult Learning Manager, gave a presentation to the group on the work of the Adult Learning Service.

It was agreed that Alison McCrossan make arrangements to invite Jeannie to present to the Integrated Joint Board and that Jeannie make arrangements to present at the September meeting of the Community Services Committee.

Discussion took place on the inequalities of digital and the cost of digital technology being a barrier. It was noted that equipment was only one part of the

equation and that internet access was also required for people to communicate digitally.

The difficulty of broaching the subject of literacies was discussed and Jeannie advised that literacy workers were based within the Job Clubs who can identify any literacy needs. Jeannie suggested that generic referrals by partners to Job Clubs was the best way for referrals to come through.

It was agreed that Jeannie would send the list of courses that the Adult Learning Service provides to Samantha for onward distribution.

**Actions: Alison McCrossan to make arrangements to invite Jeannie to present to the Integrated Joint Board.
Jeannie to make arrangements to present at the September meeting of the Community Services Committee.
Jeannie to send to Samantha the list of courses that the Adult Learning Service provides.**

5. **COMMUNITY EMPOWERMENT (SCOTLAND) ACT 2015, UPDATES ON PRIORITY ACTIONS**

Cleland advised that the Council had established a working group to look at the Community Empowerment (Scotland) Act and that there were seven workstreams with lead officers appointed for each. An update was provided on each of the workstream. The Scottish Government is currently consulting on a number of the workstreams. For the purposes of these minutes, the requirements noted are in relation to the Council as it a council-officer working group, but the Act covers all public sector bodies and therefore the requirements will apply to all agencies.

Community Planning

Rona advised that there were two parts to the Scottish Government guidance on Community Planning. The first part was the principles of effective community planning and the second part looked at statutory plans. Rona advised that a presentation had been made to each of the Area Community Planning Groups to capture and feed in their response to the consultation. It was noted that the main issue was the language being used and that there was a need not to duplicate plans or duplicate language with the Health and Social Care Partnership.

Participation Requests

Laura advised that it would be possible for any community group to apply to be part of an outcomes improvement process with any public sector agency. It was noted that each partner would have their own process and that there would be a requirement for each partner to report annually to the Scottish Government on participation requests and in particular, the impact. It was noted that there was potential for lots of requests to arise but that the council was wanting to work on a pro-active basis with communities. Glenn advised that she was considering holding events later on in the year once further guidance was out on this topic.

Community Right to Buy

Arlene advised that the Act was introducing the right to buy neglected / abandoned land where there is no intention to sell. She advised that the Scottish Government were using the consultation to get clarity around some of the points and that the

Council agreed with most of the proposals/clauses within the guidance.

Asset Transfer Request

Arlene advised that the legislation and guidance would be available in October 2016 and that the measure of social value will be a key part of the guidance. Arlene advised that there was a Third Sector Asset Transfer policy/process in place but that this would need to be adapted to ensure it is fit for purpose and to look at proportionality and not having a “one size fits all” approach.

Common Good Property

Cleland advised that the council is required to establish a register of the Common Good Property held which does not currently exist. The council will also be required to develop a process for the consultation on disposal/change of use of Common Good Property. It was noted however, that it is currently extremely rare for the disposal or change of use of property held for the common good to be considered.

Allotments

Cleland advised that the council will be required to maintain a list of those seeking allotments, provide allotments, produce allotment regulations, produce a food growing strategy and produce an annual allotments report. It was noted that this would be a whole new service required of the council and that potential demand was currently unknown.

Non Domestic Rates

Judy advised that this element of the Act gives the council powers to create new discretionary relief of rates. Judy advised that no local authorities in Scotland were currently planning to use the new power and that Argyll and Bute Council had no proposals to take forward these rates as they would need to be 100% funded by the Council.

6. SUMMARY OF MEETING ACTIONS AND AOCB

The actions arising from the meeting were confirmed with the group. Rona informed the group that the removal of the Community Development Manager post created an issue with how this group is supported and appealed to anyone within the group who wished to volunteer be the support to the Chair.

7. CLOSE AND DATE OF NEXT MEETING

The date of the next meeting will be Thursday, 25th August 2015 at 10.00 in Committee Room 1, Lochgilphead.

Following discussion on where the majority of attendees are based, it was agreed to look at Helensburgh as a potential meeting venue for future meetings.

Argyll and Bute Community Planning Partnership

**Mid Argyll, Kintyre and the Isles
Area Community Planning Group**

10 August 2016



Briefing Note: Community Planning Partnership Management Committee update

This briefing relates to the activity of the Community Planning Management Committee.

The briefing is for noting. The attached highlights are for distribution by members of the Area Community Planning Group.

Summary

The CPP management committee met on the 9th of June in Kilmory, Lochgilphead. The attached highlight is a summarised version of the meeting outcomes and we would welcome the sharing of this to local organisations to help communities understand what the CPP Management Committee does.

One of the main agenda items was consideration of the partnership delivery plans for 2016/17. A separate report to this committee details these. Other discussion points included:

- Presentation from the care inspectorate
- Endorsement of loneliness campaign
- Endorsement of Police Scotland's youth engagement officers in secondary schools
- Issues raised by Area Community Planning Groups
- Agreement of the response to community planning guidance within the Community Empowerment (Scotland) Act, including responses from Area Groups.

Further information is available in *meetings, minutes and agendas* section of:

<https://www.argyll-bute.gov.uk/council-and-government/community-planning-partnership>

Key Points for Consideration

The issues raised by Area Community Planning Groups and considered by the Management Committee are outlined below, with the Management Committee's response for Area Group consideration.

Issue 1 - Consider all aspects relating to the difficulty of attracting key workers to the area and in particular the perceived related trend of key workers families remaining based outwith the area

Response – This issue was recognised and a key action within the delivery plan for 2016/17 is for Grant Manders Chief Superintendent to address joint recruitment strategies across partners.

Issue 2 - Consider the impact of road closures on Home Care Workers and the need for robust protocols to be in place between partners to help mitigate the impact on service delivery.

Response – In-depth discussion on all the factors surrounding road closures from education of drivers to communication at a crisis. It was agreed improvements could be made to communication to help issues experienced with young people traveling from school to home and key workers traveling in the area. It was agreed that all partners have a role to play in communication and that the priorities of Police Scotland are to deal with the incident. Gail McClymont will take this issue to the Multi-Agency Road Safety Group with the specific action to discover whether the council's Emergency Planning team receives sufficient information at the time of a road closure to inform other departments, namely Social Work and Education.

Issue 3 - Consider the need to have good communication links between the Area CPGs and the Health and Social Care Locality Groups.

Response - The Locality Groups are now active and have agreed that three key messages will come out of every meeting which will be for dissemination to all interested parties.

Issue 4 - Consider ways to facilitate the dissemination of robust and substantive partnership data to support consideration of issues and long term planning.

Response – Grant picked this up with the chairs of the Area Community Planning Group at their joint meeting in June.

Key Points for Discussion

Communication of what happens at a Management Committee meeting and making this of interest to the wider community is a recognised challenge. A short film clip was made of the meeting on the 9th of June as a trial. The CPP team are reviewing this with a view to recording the next meeting and distributing a video clip. We would welcome the thoughts of Area Community Planning groups on whether this would be a welcome way in which to see and share community planning in action.

For further information please contact: Rona Gold, Community Planning Manager, rona.gold@argyll-bute.co.uk



These highlights from the Argyll and Bute Community Planning Partnership (CPP) Management Committee meeting held on the 9th June 2016 are for information purposes for Area Community Planning Groups and partner organisations to distribute freely.

- The Management Committee welcomed Police Scotland's proposal to introduce youth engagement officers at identified secondary schools within Helensburgh, Dunoon and Oban. It was recognised that these would positively contribute to increase awareness in young people of drug and alcohol misuse and internet safety.
- The management committee endorsed the loneliness awareness campaign *reach out*. More information on this campaign which aims to reduce isolation can be found online: <http://www.reachout.scot.nhs.uk/>
- The management committee heard from Clare Wilson of the Care Inspectorate about the new models for community justice and how partners are to evaluate their performance within this.
- Agreed on a response to the Scottish Government's consultation on community planning under the Community Empowerment (Scotland) Act 2015, taking into consideration the views of area community planning groups.
- Considered issues raised by area community planning groups and responded to these.
- Agreed the delivery plans for 2016/17. These contain priority activities to be undertaken in partnership to address issues experienced across Argyll and Bute.

Full details of the meeting of the CPP management committee can be found on Argyll and Bute Council Website.

If you have any queries on these highlights please contact: cppadmin@argyll-bute.gov.uk

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Argyll and Bute Community Planning Partnership

MAKI
Area Community Planning Group

26/07/16



Briefing Note: ISLAY AND JURA YOUNG FIREFIGHTERS

This briefing relates to activities which fall under SOA Outcome 6

The briefing is for discussion.

Summary

In 2014 the Scottish Fire & Rescue Service were asked if they could support a young fire fighter unit on Islay by the local Health and Wellbeing Network.

SFRS have identified that on occasions they have various vacancies in retain and volunteer units on the island which can take some time to fill. With the long term benefit to the service clearly evident from such a youth organisation, SFRS actively engaged with the community of Islay & Jura, to start the young firefighters, and sustain the operational service to the community for years to come. Personnel were allocated the task and assembled a steering group to assist with the process. The group consisted of SFRS, A&B Council Community Development Officer, TSi, Islay & Jura Youth Action, and Police Scotland.

The main task was for local volunteers to assist with running the unit. One requirement was for local serving fire fighters who would be able to deliver the training. This was achieved with additional support from members of the community (female) and Police Scotland and Scottish Ambulance Service providing additional learning opportunities.

A recruitment process was then put in place to attract interest in the unit. This was achieved by providing a poster and 'Notification of Interest' forms in the local high school and community.

The young people who returned a form were invited for an interview. The interview was based on a get to know you session and what being a 'Young Fire Fighter' would mean to them.

An induction evening was then arranged where the new 'Young Fire Fighters' were invited to Bowmore Community Fire Station for a familiarisation of the station and fitting of fire kit.

Islay & Jura Young Fire Fighters began on the 14th March 2016 with eight (8) young fire fighters.

Additional tasks have been undertaken by the steering group in the background to assist with making the unit a reality. One of these was to submit funding applications to the local 'Health and Wellbeing Network' and 'Substance Misuse Forum' to assist with set-up costs and future requirements. These were both successful and raised £1327.34 and £1500.00 respectively.

SFRS Local Senior Officer for Argyll & Bute, Area Manager James Hymas has allocated £1000.00 to the unit.

For further information please contact: Group Manager Stuart McLean

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Argyll and Bute Community Planning Partnership**MAKI**
Area Community Planning Group**26/07/16**

Briefing Note: CAMPBELTOWN YOUNG FIRE FIGHTERS

This briefing relates to activities which fall under SOA Outcome 6

The briefing is for discussion.

Summary: Campbeltown Young Fire Fighters

Campbeltown Young Firefighters began in May 2008 with 20 youths between the ages of 13-16 attending Campbeltown Community Fire Station for three hours on a Thursday evening. The YFF's attend every Thursday until they reach the age of 18 and follow the same term times as the local school. The unit runs with 20 YFF's and on average 7 instructors, all instructors at the unit are volunteer instructors and range from retained crew managers to civilians.

The training follows a similar pattern as followed by the RDS personnel in Campbeltown, with almost all of the roles of an operational firefighter being covered both theoretically and practically. This has been transferred into an Intermediate 1 SQA Qualification, 'Uniformed and Emergency Services Campbeltown Young Firefighter's'. There are four SQA units (worth 1 credit point each) and a fire service skills unit, which takes in all the training we teach on a Thursday evening ranging from breathing apparatus to road traffic collisions to community safety.

Outwith training the YFF's participate in local events such as bonfire night, RTC demonstrations, marshalling of the MOK 10K, remembrance day and loads more community events, they are well known and supported in the community.

The unit has been very successful in terms of assisting youths gain jobs such as the Royal Navy, local apprenticeships and airport fire service. Three have joined the SFRS as retained firefighters, one is now a crew manager in Campbeltown, and four more ex-YFF's are hoping to apply this year.

For further information please contact: Group Manager Stuart McLean

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Argyll and Bute Community Planning Partnership

Mid Argyll, Kintyre and Islay
Area Community Planning Group

10 August 2016



Briefing Note: School Signs Initiative

This briefing relates to activities which fall under SOA Outcome 6: People live in safer and stronger communities.

The briefing is for noting.

Summary

An issue raised about apparent lack of co-operation with Police Scotland about erection of road safety sign at school locations.

Further information is available on [\[link to reports on meeting page on council website\]](#) [\[link to organisation's website\]](#)

Key Points for Consideration

As the roads authority the Council are responsible for the erection of signage within the road corridor and all signage erected must comply with The Traffic Signs Regulations and General Directions 2016 (which came into force on 22 April 2016). For any proposal to erect signs that fall outside of the TSRGD agreement from Ministers via Transport Scotland is required.,. In addition to this, where possible we seek to minimise sign clutter within the road corridor as there is a risk that drivers begin to ignore signs if the area is over subscribed. Please note that while the title to the land that the carriageway and verges occupy may not lie with the Roads Authority, the Roads Authority retain full control over the road corridor.

Key Points for Discussion

The particular signs that Police Scotland purchased for installation near schools etc., while we concede the reasoning behind them is a good one, are non-compliant with the TSRGD. Furthermore, the signs include advertising for private companies and allowing the installation of these signs could, we believe, create a precedent where other companies would seek to install advertising on sign poles and lighting columns.

I understand that advice has been offered regarding alternative siting of the signs, e.g. within fields alongside roads or within school grounds. With the proviso that any required planning permission has been granted and that it does not cause a danger to road users.

Officers from the council's roads team have a good working relationship with local police and it may be that the relatively recent enactment of this legislation has caused the problem in this case. Officers will make sure that the police are aware of the requirements of the legislation to avoid similar situations arising in future.

For further information please contact: Stuart Watson, Traffic and Development Manager Tel: 01546 604889

Argyll and Bute Community Planning Partnership**MAKI
Area Community Planning Group****10 August 2016****Agenda Item [for office use]**



JURA COMMUNITY BUSINESS – REQUEST FOR ADMISSION TO THE SOA:LOCAL (APPENDIX)

1. Purpose

- 1.1 Jura Community Business are requesting the MAKI ACPG that they consider the admittance of their business unit facility project to the SOA:local. They feel that being associated with the SOA will increase their support and effectiveness, by aligning it with well-established needs. They therefore wish to be considered for admittance to the appendix of the SOA:Local for MAKI.

2. Recommendations

- 2.1 That the project be considered by the MAKI ACPG for inclusion within a Community Led Initiatives appendix to the SOA: Local in recognition of its role as a community project contributing to achieving outcomes of the SOA, provided it has secured a detailed funding strategy.
- 2.2 That the project seeks support from the relevant outcome Lead for the SOA, once it is more developed as per 2.1.
- 2.3 With approval from both the CPG and the Outcome lead, the project is included in Community Led Initiatives appendix to the SOA: Local.

3. Jura Community Business plan for development of Business Units at the Petrol filling station:

- 3.1 This is a plan to sustain the fuel provision at the only filling station on the island of Jura in Craighouse village. The filling station has been manned by volunteers from membership of Jura Community Business since 2014 and they wish to decrease their volunteering commitment as well as making the filling station more available.

- 3.2 It will provide new Business Unit facilities as a means of sustaining the filling station, by providing incentive to one of those leaseholders to fill vehicles as required.
- 3.3 There is an offer under discussion of in-kind support in the form of project management from Ardfin Estates.
- 3.4 The outcomes from this work would include:
- Sustaining the filling station as a vital community and commercial service.
 - Providing workshop space, encouraging business growth, opportunity and development.
 - Support economic development on the island.
 - These outcomes have been identified as priorities by the community in surveys of 2010 which led to the writing of the Jura Community Development Plan 2011-2015.

4. Linking to Outcomes of the Single Outcome Agreement (SOA)

- 4.1 The Jura Community Business project links to several of the outcomes of the SOA, in particular The Economy is Diverse and Thriving (Outcome 1), and We have Infrastructure that supports Growth (Outcome 2).

5. Assessment against Criteria

- 5.1 The project needs to be assessed for inclusion against the criteria in Appendix 1, as agreed at the meeting of MAKI ACPG on 3 March 2015. The project fulfils questions 1 and 2 of the criteria:
- The project is directly related to SOA outcomes.
 - The project demonstrates strong community and business support: the sporting estates on the island prefer to patronise the community business over importing their own fuel. The current services stimulates over 60 hours of volunteering per month.
 - The project meets nearly all of the sub-criteria developed to describe whether it can be said to be underway:
 - 1) There is a business development plan.
 - 2) There is not yet a funding strategy although consultants are to be commissioned to prepare one.
 - 3) There is planning permission approved, (13/02572/PP) and an offer of project management in kind, however there is no funding yet in place or pledged to complete the rest of the project.
 - 4) Personnel include the 5 directors of Jura Community Business, the continued support of Inspiralba and some in-kind project management contribution.

- 5) The project is constituted as a Company Limited by Guarantee, and is permitted to undertake this activity.
- 6) The project meets the current and future needs of the business and domestic community and has positive links with the 7 Estates, one of whose expansion plans are predicted to result in a 15% increase in the population on the island. There are no other workshop projects on the island.

5.2 The project needs to meet a 'yes' under the following questions:

- The project requests support from the MAKI Area Community Planning Group
- The project has a funding strategy and funds in place or pledged,
- The project has not yet sought support from the relevant outcome lead for the SOA.

5.3 It is assumed that the project, given it is in the planning stages, is asking for endorsement to be appended in the Community Led Initiatives appendix of the SOA:Local, once it has met the criterion at 3) in the appendix below, and not in any future reporting framework for the SOA at this stage. This assumption refers to question 6, within the criteria for inclusion set out in Appendix A.

6. SOA Outcomes

6.1 This paper is related to Outcomes, 1, and 2.

Name of Lead Officer: Antonia Baird, Community Development Officer (Mid Argyll Kintyre and the Isles), Argyll and Bute Council.

For further information please contact:

Shirley MacLeod, Area Governance Manager, Argyll and Bute Council
Tel: 01369 707 134

Appendix A:

Checklist detailing process for including local actions into the SOA: Local			
Grass root and other activity not currently included in the SOA Delivery Plan			
1.	Does the project/activity directly relate to one or more of the SOA indicators?	Yes	No
2.	Does the project/activity demonstrate partnership working or community support?	Yes	No
3.	Is the project/activity fully developed / viable / underway / ready for implementation? Criterion to inform the response at no 3 Does the project/activity have: 1) A plan or strategy to describe a fundable project 2) A funding strategy 3) Funds in place or pledged 4) Personnel undertaking activities on its behalf 5) An appropriate governance structure 6) Appropriate links with its external operating environment	Yes,	No
4.	Is the project/activity supported by the relevant Area Community Planning Group following a presentation on its activities at an Area Community Planning Group Meeting?	Yes,	No
5.	Is the project/activity supported by the relevant outcome lead for the SOA following a report to the quarterly SOA Outcome Lead meetings? Criterion to inform the response at no 5 The relevant outcome leads is content for the project/activity to be part of the reporting framework and included in the strategic delivery plans of the SOA Or The relevant outcome lead is content for the project/activity to be included in community led initiatives section of the SOA: Local	Yes	No
If all answers are yes to the above proceed to formal presentation to Area Community Planning Group requesting inclusion in the SOA Local. If one or more answer is no, further development work is required before inclusion request is made.			
Formal Presentation to Area Community Planning Group			
6.	If inclusion agreed, would the community group like endorsement from the Area Community Planning Group but not inclusion in the reporting framework?	Yes, go to 7	No, go to 8
7.	Project/activity included in community led initiatives section of the SOA: Local		
8.	If inclusion agreed, would the project/activity to be part of the reporting framework and included in the strategic delivery plans of the SOA?	Yes, activity included at appropriate review period	No, remain at 7

Argyll and Bute Community Planning Partnership**MAKI
Area Community Planning Group****10th August 2016**

Briefing Note: IMPACT OF POPULATION CHANGE ON JURA

This briefing relates to activities which fall under SOA Outcome [2]. The activities are due to be completed by 2017

The briefing is for discussion

Summary

Jura Community Council is requesting the MAKI ACPG give consideration to the affects and requirements on the public infrastructure of a possible 25% population increase on the Island of Jura. The aspect of a future thriving community is being generated by the employment requirements of the privately funded new golf course and supporting complex at Ardfin Estate. Generally this is seen as a positive investment in Jura's future but may require adjustments in the operation and perceptions of the public sector.

Background

Jura is very fortunate in that it has had a natural increasing population over the last couple of years. Due to significant economic growth in emerging industries that natural increase has been coupled with a temporary labour force equivalent to on average, 40% of the resident population. The local island infrastructure has in the main coped well with such a large placement of personnel in the short term. The Jura and Islay retail economy has benefited greatly, especially over the winter periods.

As the ongoing developments on Ardfin Estate near conclusion, it estimated that there will be 15 to 20 new full time jobs plus part time labour. As Jura has a negative labour pool, these new posts will mostly need to be filled by inward migration. Dependent upon the dynamics of those (single/couples/families) moving for employment the resident population may increase by as much as 30 to 50 persons.

The suggested economic growth and projected population increase is positive for Jura (also to Islay). A thriving working age population will enhance a sustainable community, stabilise school rolls, increase local retail sales, stimulate further economic growth and provide additional labour to fill available posts with existing employers. A larger and active population may provide much needed volunteers for the rescue services (Coastguard – Fire Service) and community groups/third sector.

Key Points for Consideration

The challenge for the employers, the island community and the public sector services will be the retention of new residents due to geographic isolation felt by many who move to the islands.

The predicted population increase (15%-25%) will take place within the next 6 to 18 months.

Transport-Ferries. The need for more capacity on the Jura to Islay link.

Does the existing timetable mirror the modern needs?

A fare structure which does not penalise island residents.

More reliable mainland link

Transport – Roads. Increased usage requires more passing places on a single track road.

Existing passing places improved and marked.

More expenditure on road improvements.

Transport – Bus services. If there were a significant increase in use, is there a provision for an extension of the service.

Housing. Ardfin Estate may build for their needs but what forward provision is there for the possible overspill.

Will this detract from the existing housing need?

If there is a significant build in the area of the village of Craighouse, can the public water supply sustain the requirement?

Within the confines of Craighouse how will excess effluent be handled?

Do the amenity services (bin uplift etc) have the capacity in their present regime to handle an increase in usage?

Education. Have the education department a forward plan if there is a sharp increase in the Small Isles Primary School roll.

Health & Social Care. Does the service have a robust plan to assist with any sudden increase in care requirements on Jura?

Mail delivery. How will the mail service cope with the additional workload from a 25% population increase? (Increased number of houses requiring delivery)

Telecommunications. Reliable mobile coverage is not being provided at present. This is a requirement.

Ensuring superfast broadband is actually provided.

Key Points for Discussion

Transport

Housing

Telecommunications

General impact of significant population changes.

For further information please contact: Donald Ewen Darroch
Convener
Jura Community Council

Email: juracommunitycouncil@hotmail.com

Tel: 01496820223

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Argyll and Bute Community Planning Partnership

Mid Argyll Kintyre and Islay
Area Community Planning Group

July 29th 2016



Briefing Note: COMMUNITY BROADBAND SCOTLAND. (CBS).

This briefing relates to activities which fall under SOA Outcome 2. The Digital Scotland Superfast Broadband (DSSB) activities are due to be completed by 2020 or before. The briefing is for noting.

Summary

The Communities of Colonsay, Mull, Iona, Islay, Jura, Luing, Craignish and Lismore have formed GigaPlus Argyll Community Broadband in order to serve their areas with Superfast Broadband. The project tender is now let to AB Internet and connections are expected in the early New Year. Argyll and Bute currently has more than 17,000 premises drawn into the DSSB fibre/copper network. There are 79 new fibre cabinets live across the area which, when added to commercial roll-out, are reaching around 76% of premises so far. Areas Live: Campbeltown, Carradale, Inveraray, Tarbert, Lochgilphead, Machrihanish, and Minard. Areas underway: Barbreck, Bowmore, Clachan, Furnace, Tayvallich Kilmartin, Jura, Port Askaig, Port Charlotte, Port Ellen, & Portnahaven.

Further information is available on: <http://gigaplusargyll.co.uk/> and

<http://www.hie.co.uk/community-support/community-broadband-scotland/default.html>

Key Points for Consideration
Community Broadband Scotland Project title : GigaPlus Argyll

- Project Location(s): The seven major Argyll Isles and the Craignish Peninsula
- Lead Organisation: Gigaplus Argyll
- Project Overview:
- GigaPlus Argyll progresses well in agreeing Planning Permissions. The project is expected to complete late in the year. Connections are expected in early New Year.
- Estimated total project cost: £1.2m
- Estimated number of premises: c.1400

Key Points for Discussion

The Superfast Broadband projects under the auspices of DSSB Fibre and Community Broadband Scotland will meet Scottish Government targets of 100% coverage by the end of this parliamentary session in 2021. This transformational change in the way we communicate with each other and access our public and private services and economic opportunities has the potential to assist in the reversal population decline in our region. Members may wish to consider how they can contribute to the benefit realisation of this technology for Argyll and Bute by implementing, informing and educating in their own sphere of influence.

For further information please contact: Campbell Cameron 07500 124783.

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Argyll and Bute Community Planning Partnership

Mid Argyll, Kintyre & Islay Area Community Planning Group

10th August 2016



Argyll Community Housing Association – Annual Update

1. Purpose

1.1 The purpose of this report is to provide the Mid Argyll, Kintyre & Islay Area Community Planning Group with Argyll Community Housing Associations (ACHA) Annual Update.

2. Recommendations

2.1 The Area CPG are asked to note the content of this report.

3. Background

3.1 ACHA have given a commitment to provide an annual update on the work being undertaken by the Association and to attend the local CPG meetings on an annual basis.

4. Detail

Stock

4.1 ACHA have a total of 5150 properties. For MAKI this is broken down as follows:

- Mid Argyll – 597
- Kintyre – 844
- Islay – 355

We also have 8 allotments in Campbeltown and a total of 72 garage sites available for let (48 in Kintyre and 24 in Mid Argyll).

ACHA also have a Travelling Persons Site at Duncholgan, Lochgilphead which has 14 pitches available to let to the Gypsy Traveller Community.

Ending of the Right to Buy

4.2 Tenants right to buy their council or housing association house comes to an end on 31 July 2016. ACHA have produced a “Frequently Asked Questions” sheet and an Information leaflet for our tenants on the ending of the Right to Buy.

Regeneration Programme

4.3 To date, ACHA have built 280 homes throughout the Argyll & Bute area. Within the Mid Argyll, Kintyre & Islay Area ACHA have built 157 homes:

- New Parliament Place – 52 properties
- Park Terrace Area – 32 properties
- MacMillan Court, Lochgiphead – 18 properties
- Oakhill, Tarbert – 8 properties
- Tower View, Inveraray – 12 properties
- Heatherbank, Cairnbaan – 2 properties
- Tayvallich – 2 properties
- Highfield, Bowmore, Islay – 3 properties
- Church Way, Port Ellen, Islay – 8 properties
- Sealladh Na Mara, Bowmore – 20 properties

4.4 ACHA have also re-modelled existing stock to tackle low demand and meet the housing need within the area. The following properties have been re-modelled:

- Millknowe Terrace, Campbeltown
- Dalaruan Street, Campbeltown
- Relief Land, Inveraray

4.5 Future Interests: We are building a further 10 units on Islay, due to be completed in November 2016 – Phase 2 Sealladh Na Mara, Bowmore. A further 20 units are also planned at Bowmore in the near future. The ACHA Office on Islay will also be relocating to Flora Street within the next 12 months. In terms of Mid Argyll, we are considering a Phase 2 at Tower View, Inveraray.

Investment Programme

4.6 The key elements that we are installing in our homes throughout the Argyll & Bute area are shown in the table below up to the end of March 2016.

Element	Argyll
Windows & Doors	5825
Kitchen & Bathrooms	9278
Heating & Rewire	6485
Roof & Roughcast	2021
Total Elements	23,609
Stock Numbers	5150
Total Expenditure (ex VAT)	£110,009,601

4.7 We are almost complete in terms of our upgrades to kitchens and bathrooms, with only a few left to install.

We have ongoing works in terms of windows and doors and heating and rewiring.

The heating and rewire programme is more difficult as the work is more disruptive and tenants are not as keen to have this type of work carried out.

In terms of the roof and roughcast programme this is certainly very challenging for us. A lot of our flatted and tenemental blocks are in shared ownership and we must have the consent of the owners before we can proceed with this type of work.

ACHA have invested over 110 million in our homes.

Conservation Area Regeneration Scheme (CARS) – Inveraray

4.8 The Conservation Area Regeneration Scheme (CARS) provides financial help for conservation area based regeneration and conservation initiatives. The Inveraray project is funded by CARS Grant (47%-68% depending on the building), Argyll & Bute Council (15-25%), ACHA (11-22%) and private owner funding (6-10%). The CARS funding has a number of limitations with regard to how the projects can be run and what works are included. The funding from Argyll & Bute Council includes Private Sector Housing Grant, which brings with it its own set of conditions and limits.

4.9 Works are being carried out to buildings that include ACHA stock:

- Arkland
- Relief Land
- Chamberlains
- Temperance

ACHA own minority stakes in the above priority buildings which are typically around one-third ACHA owned flats and two-thirds privately-owned flats.

The works include the renewal of rainwater goods, roughcast repairs and renewal of chimneys where required.

4.10 The majority of private owners in each building decided that the project should be jointly managed by the respective owners' associations and ACHA. This is not a situation that ACHA have been in before, with our preferred method being for ACHA to manage projects on behalf of the owners. To enable this arrangement to work required significant compromises as to how the project was run, and also significant staff time to set up processes for project management and to resolve unforeseen issues.

4.11 All four projects have been on site for three months. Two are being run by Laing Traditional Masonry (LTM), and two by John Brown (Strone). The John Brown contract covers Chamberlains House and the Former Temperance Hotel, which are due to complete by the end of August. The LTM contract for Relief Land and Arkland is due to complete by the end of December, however the contractor's current programme shows the project running until the end of February.

Allocations & Reletting of Properties

4.12 ACHA are part of the HOME Argyll partnership (Housing Options Made Easy), along with Argyll & Bute Council, West Highland Housing Association, Fyne Homes and Dunbritton Housing Association. We currently have just over 3,000 applicants on our house waiting lists.

4.13 ACHA continue to work on our low demand strategy for Kintyre, where we have a number of properties that cannot be relet due to lack of demand. In-depth analysis is ongoing which will inform the way forward for these properties.

Rent Harmonisation

4.14 We introduced a new rent structure from 1st April 2016 for all new tenants of the association. It was necessary to carry out a harmonisation exercise as ACHA had inherited a range of different rent levels. This allowed us to ensure that our tenants were paying the same amount, based on the size and type of property that they lived in. All ACHA tenants were consulted on the proposed rent re-structure during August last year.

Welfare Reform

4.15 ACHA welcomed a grant approval by the Scottish Government of £170,000 to support its Welfare Rights Information Service through the People and Communities Fund. The Association has, over the past 6 years, supported a small team of staff to work with tenants on low incomes and who have been vulnerable to welfare reform changes.

4.16 The primary objective of the project has been to assist vulnerable tenants in terms of maximising and stabilising income, and to assist them in maintaining their tenancies. Over the years the project has survived on a variety of grants, assistance from the Scottish Government, Argyll & Bute Council and ACHA. The financial support will allow us to do further outreach work in communities throughout Argyll and Bute to reach those who need help the most.

Examples of Community Support

4.17 **Your Voice** is a group of tenants who scrutinise the performance of ACHA and make recommendations based on their findings about how services to customers might be improved.

4.18 The group recently looked at the Associations Void and re-let standards and procedures. Supported by impartial external advisers, the group produced a report which made 12 recommendations for improvements to service standards and procedures. The Board of Management considered the report and agreed to implement all of the recommendations.

4.19 Best Garden: ACHA continue to run the best garden competition for our tenants in each area, along with the largest sunflower competition for all pre-five nurseries in the Mid Argyll & Kintyre areas.

4.20 Community Action Fund: ACHA's Area Committees each have a budget of £2,500 that they can award funds of up to £500 to local charities based in their areas.

4.21 Tenants & Residents Associations (TRA) – ACHA actively promote tenant participation through a wide range of methods. We have one registered tenant & residents association in Campbeltown – Dalintober & Millkknowe TRA, , but promote Tenant Participation through our Area Committee's, Board of management, regular consultation and the Your Voice Group.

Tenant Satisfaction

4.22 We carried out a Satisfaction Survey on our tenants during October 2015. The survey questions that we used were based on the Indicators required for the Annual Return of the Charter (ARC) for the Scottish Housing Regulator (SHR). We are pleased to report that there has been an overall improvement on satisfaction levels across all of the ARC indicators that were subject of the survey. A further survey will be undertaken during October this year.

5. Conclusions

5.1 ACHA is continuing to meet its targets and priorities within local strategies.

6. SOA Outcomes

6.1 Reference to Outcomes 5 – People Live Active, Healthier and Independent Lives

Name of Lead Officer

Yvonne Angus, Regional Manager, Argyll Community Housing Association

For further information please contact:

Yvonne Angus, Regional Manager, Argyll Community Housing Association
Tel 01546605810

Supplementary Papers

- none

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Argyll and Bute Community Planning Partnership
Mid Argyll, Kintyre and the Islands Area Community Planning Group
10 August 2016
Agenda Item [for office use]


STRATEGIC HOUSING INVESTMENT PLAN 2016

Summary

This paper provides an update on the Argyll and Bute Strategic Housing Investment Plan (SHIP) 2015-2020, with a particular focus on the outputs delivered in the Mid Argyll, Kintyre and the Islands area over the last five years; the current projects onsite; and the proposals for future development over the next four years with an indication of available resources.

TABLE 1: Summary of SHIP Affordable Housing Completions as of March 2016

Housing Market Area	Completions 2011-2016	Projects Onsite (as of March 2016)	Proposals 2016-2020*
Mid Argyll	121	12	64
Kintyre (& Gigha)	34	0	0
Islay, Jura (& Colonsay)	28	28	50
Total	183	40	114

(*Status of future proposals remains provisional at this stage; some may not proceed, however there is also scope for additional projects to be included in future years.)

1. Purpose

This paper highlights the contribution of the affordable housing development plan to the overarching objectives of the Single Outcome Agreement, and specifically outlines how the housing sector will contribute to an infrastructure that supports growth; and also help to ensure that people live in safer and stronger communities.

2. Recommendations

Partners are asked to note the content of the report

3. Background

- 3.1** Council approved the Argyll and Bute Strategic Housing Investment Plan (SHIP) for 2015-2020 in November 2014 and it was accepted by the Scottish Government in 2015. There is a statutory duty to submit updates every two years and a revised SHIP will be considered by Council in September 2016; and

in the intervening period the Strategic Local Programme (SLP) is monitored regularly. This sets out proposals for new housing development and investment on a site-by-site and area basis. The SHIP/SLP focuses on affordable housing delivered for social rent, mid-market rent, or low cost home ownership and shared equity options.

- 3.2 Council Housing Services work in close partnership with Registered Social Landlords (RSLs or housing associations), the Scottish Government, and private developers and land owners to prepare and deliver the SHIP programme; and local communities are key stakeholders in the process.
- 3.3 Housing development and investment is driven by robust and credible assessments of local housing need and demand, and the Council has identified the Mid Argyll HMA in particular as a potential priority over the life of the next Local Housing Strategy. The islands have also been included in the SHIP. Kintyre will be monitored closely and need will be reviewed on an annual basis, however, initial focus in this area is most likely to be on improving and managing existing stock and on the delivery of effective support services.
- 3.4 Over the last 5 years, the SHIP has delivered a total of 183 new homes across the MAKI area which is one third (33%) of the total completions for Argyll & Bute over this period. A further 40 homes were onsite as of March 2016 and due to be completed in 2016/17. Preliminary proposals for up to 114 additional units have been identified in the SHIP for delivery by 2020, however, this is subject to amendment: certain projects may not proceed within the timescales and alternative schemes are likely to be brought forward.

4. Detail

Investment in Affordable Housing in Argyll and Bute

- 4.1 The Scottish Government funds new build developments primarily via the Affordable Housing Supply Programme (AHSP) and in March 2016 amendments were announced to the original Resource Planning Assumptions (RPA) which had been outlined previously in November 2014. The *minimum* RPA from the Scottish Government’s core development funding stream for this authority for 2016/17 has been increased by 78%, from £6.216m to £11.075m. This is in support of the Government’s enhanced targets to deliver at least 50,000 new homes over the next five years. Beyond 2016/17, RPAs have also been set at enhanced levels as indicated in Table 2 below.

TABLE 2: RESOURCE PLANNING ASSUMPTIONS 2016- 2020 (£m)

Argyll & Bute	2016/17	2017/18	2018/19	2019/20	Total
RPA	£11.075	£8.860	£6.645	£4.430	£31.01

In addition, adjustments to the AHSP benchmark grant levels were also confirmed; with the average grant in remote rural Argyll & Bute rising from £68k per unit to £82k per unit. Higher subsidies are available for developments meeting specified “greener” standards of construction.

4.2 The Scottish Government investment is complemented by the Argyll and Bute Council’s Strategic Housing Fund (SHF) as well as housing association investment drawn from private sector borrowing. Over recent years, the council has provided grants of £25k per unit to “top-up” the government grant, but in light of the increased AHSP benchmark this is currently set at £12k per unit. This means that, while the overall investment available to housing associations will remain unchanged, the council will be able to support the delivery of more units and maximize the impact of its resource contribution.

4.3 Recent completions in the MAKI area, 2011-2016

Over the five year period from 2011 to 2016, the SHIP has delivered 183 new affordable homes. 66% were in Mid Argyll; 19% were in Kintyre; and 15% was on Islay and Jura. The two main local RSLs provided the bulk of these homes: Fyne Homes delivered 63% (115) and ACHA delivered 34% (62). In addition, there were also 2 Rural Home Ownership Grants (RHOGs) which allowed individuals to build their own properties, and 2 units delivered under the Rural Homes for Rent initiative, plus 2 units on Gigha. (Both the national grants have since been discontinued). The following graphs illustrate the breakdown of these completions.

FIGURE 1: Completions by HMA

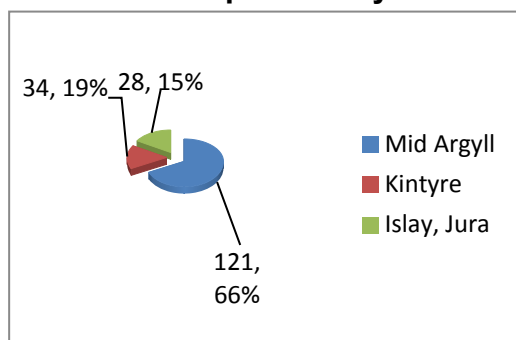
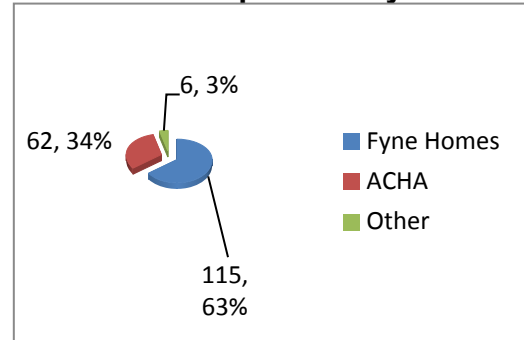


FIGURE 2: Completions by RSL



The previous SHIP aimed to deliver a target of 550 new homes over the five years to 2016, and this has been successfully achieved. MAKI received almost 30% of this output, which reflects both the level of need in the area and the positive partnership working at local level, including very constructive engagement with local communities.

In summary, these completions were as follows:

TABLE 3: SHIP Completions 2011-16.						
HMA	PROJECT	YEAR	RSL	NUMBER OF UNITS		
				General	Special	Total
Mid Argyll	Lochgilphead High School (1a)	2011/12	FYNE	17	0	17

Mid Argyll	Lunga Estate/Ardfern	2011/12	RHR*	2	0	2
Mid Argyll	Mid Argyll	2011/12	RHOG**	2	0	2
(Figures above exclude 2 refurbishments on Gigha, 2011/12)						
Mid Argyll	Lochgilphead High (1b)	2012/13	FYNE	44	0	44
Kintyre	Park Square, Campbeltown	2013/14	ACHA	32	0	32
Mid Argyll	Lochgilphead High School (2 & 3)	2013/14	FYNE	16	24	40
Islay, Jura	Port Ellen, Islay	2013/14	ACHA	8	0	8
Kintyre	Gigha	2013/14		2		2
Mid Argyll	Ardfern	2014/15	FYNE	6	0	6
Mid Argyll	Tarbert	2014/15	ACHA	8	0	8
Mid Argyll	Tayvalliach	2015/16	ACHA	2	0	2
Islay, Jura	Bowmore	2015/16	ACHA	20	0	20
MAKI	Totals	2011/16	Totals	159	24	183

*RHR – Rural Homes for Rent; **RHOG – Rural Home Ownership Grant

4.4 Current Programme 2016/17

As of March 2016, there were a further three projects onsite, with a capacity to deliver 40 new affordable homes. In the first quarter of 2016/17 two of these have now been completed. Funding was committed from both the Scottish Government's AHSP and the Council's SHF. The following table summarizes these projects.

TABLE 4: Onsite Projects, as of March 2016

Project	Developer	Unit numbers	Status Q1 2016/17
Port Ellen, Islay (Greener Homes Project)	WHHA	18	ongoing
Bowmore, Islay, Phase 2	ACHA	10	Handover due Oct. 2016
Tower View, Inveraray	ACHA	12	Handover due July 2016

4.5 Future Programme – Potential Projects/Sites 2016-20

The current SHIP and ongoing discussions via the SLP process have flagged a number of potential sites/projects which might be taken forward over the next 3-5 years, dependent on site/planning/infrastructure constraints; availability of investment; and confirmed need and demand analysis.

TABLE 5: Potential SHIP Projects Beyond 2016

Project	Developer	Units	Update / Comments
Lochgilphead	Fyne Homes	36	Scope for further developments on 3 identified sites, plus capacity for additional 12 units dependent on confirmed demand.
Jura	WHHA	6	Community needs assessment confirms additional need, and the island has already been included in the SHIP. Site to be agreed and proposals to be developed.
Colonsay	WHHA	5	Community Needs assessment indicated need.

			Site to be agreed & proposals to be developed.
Inveraray	ACHA	10	Potential site acquisition 2016/17.
Bowmore Phase 3	ACHA	20	Proposals for additional development on existing site.
Tarbert Phase 2	ACHA	6	Evidence from community needs assessment for Tarbert & Skipness indicates potential small-scale need but timing in programme is to be agreed.
Port Ellen, Islay	WHHA	12	Subject to demand & resources. Proposals to be developed.
Port Charlotte, Islay	WHHA	6	RSL retains a large landbank site with capacity for 30 units but further needs assessment required.

This is purely indicative at this stage, and the Council and its RSL partners are also exploring a variety of additional opportunities throughout the area, such as Cairnbaan and Ardrishaig.

5. Conclusions

- 5.1 The strategic housing vision and priorities for the next five years will focus on achieving a housing system in Argyll & Bute that makes a strong contribution to thriving and sustainable communities and economic growth. This will include facilitating access to sufficient, suitable and affordable housing across all tenures.
- 5.2 The new HNDA has identified Mid Argyll as a relative priority area with a degree of ongoing housing pressure, despite the projected overall population decline in Argyll and Bute as a whole. On this basis, over the next 5–10 years, it is proposed that around 15-20% of affordable new developments should be targeted in this area. Additional provision for the islands of Islay, Jura & Colonsay could bring this target up to over 25% of all completions. This could mean something in the order of 130-160 new affordable homes in the area over the next five years. This will however, require significant enhancement of investment, over and above the recently announced funding increases by the Scottish Government.
- 5.3 The new Local Housing Strategy for 2016/17 – 2020/21 continues to be directly aligned with the SOA; with a focus on preserving and expanding the supply of good quality housing units across all tenures to enable population growth. However, this will also involve wider activity beyond the delivery of the SHIP, and purely “bricks and mortar” outputs, including: supporting the operation of the local Area Property Action Group; ongoing Empty Homes work with private owners; targeted advice & assistance to local landlords and private owners on property improvements and energy efficiency measures; the promotion of the Home Energy Efficiency Programmes Scotland (HEEPS), Programme; the delivery of a personal Housing Options service; and a Welfare Rights service to tackle fuel poverty and maximize income.

6.0 SOA Outcomes

SOA Outcome 2: We have infrastructure that supports sustainable growth.

Name of Lead Officer and for further information contact:

Moira MacVicar, Housing Services Manager, Argyll & Bute Council

Tel 01631 57 2184

Argyll and Bute Community Planning Partnership

[Ruaridh Macgregor]
Area Community Planning Group

[02/08/2016]



Briefing Note: SCOTTISH WATER UPDATE

This briefing relates to activities which fall under SOA Outcome 2. The activities are due to be completed by [July 2017]

The briefing is for noting

Summary

Lochgair WWTW – Lochgair community is set to benefit from investment in the waste water infrastructure. Waste water treatment capacity is being increased in the village by introducing new larger sized Septic Tanks at the existing site in the centre of the village. Work is set to commence September 2016.

Flood alleviation Tarbert - Scottish Water is committed to tackling the issue of flooding which occurs at Barmore Road and Harbour Street. Sewer cleaning and other remedial works have been carried out to improve the performance of the waste water network. Scottish water is current reviewing several options which would provide a long term solution.

Further information is available on [link to reports on meeting page on council website] [link to organisation's website]

Key Points for Consideration

Scottish Water will continue to keep the community updated on any planned works.

Key Points for Discussion

For further information please contact:
Ruaridh.macgregor@scottishwater.co.uk

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Argyll and Bute Community Planning Partnership

Mid Argyll, Kintyre & Islay
Area Community Planning Group

10th August 2016



Briefing Note: Calmac Response to Queries from CPG Members

Simon Richmond, Area Operations Manager CalMac Ferries Limited, advised that he would be unable to attend the meeting person and requested that Area CPG members with concerns they wished to raise submit specific questions in writing so that a written response could be provided

The queries submitted by members are shown in italics below with the response from Calmac written in bold under the query:

1. The number of disabled/special assistance passengers travelling on the Calmac ferry routes servicing the Mid Argyll, Kintyre & Islay area during the past year

2. The number of NHS and SAS bookings on the Calmac ferry routes servicing the Mid Argyll, Kintyre & Islay area during the past year

3. The number of prisoners/police cases travelling on the Calmac ferry routes servicing the Mid Argyll, Kintyre & Islay area during the past year

Unfortunately we are unable to provide any information for the 3 above as the information is not recorded in a format which could allow us to collate it.

4. The number of cancellations there has been so far this year for the Campbeltown Ferry service along with the reasons for cancellation

The information is:

Total Scheduled Sailings	Cancelled Sailings Weather	% Cancelled Weather	Cancelled Sailings Technical	% Cancelled Technical	Cancelled Sailings Others	% Cancelled Others
84	7	8.33%	9	10.71%	0	0.00%

5. Information relating to the activities undertaken to assist those people who had chosen to use the Campbeltown Ferry service and had to make alternative travel arrangements at short notice due to cancellation and the public relations activities undertaken to ensure continued passenger confidence in using the route.

As part of the improvements to the way we communicate with passengers we recently introduced an additional service status of yellow to the existing green, amber and red categories on our website to give passengers clearer information about potential disruption.

The overwhelming response to consultation on what we could do to make passengers journey experience better was to give them more information. Feedback told us that the existing amber alert covered too broad a range of situations and

caused confusion. This new yellow alert now separates out potential disruption from actual disruption on a route.

So, passengers, including those on the Campbeltown route, can make better decisions on whether they should travel or not.

We have also greatly expanded our use of social media activity to keep passengers informed in real time when disruptions are likely to occur.

This gives customers as much accurate, up to date information as possible allowing them to plan their journey to take account of all eventualities.

We also use direct messaging to passengers through text to inform them of alternative arrangements if required.

As far as PR activity to reinforce confidence in the route, we put out news releases to inform the public when the route became permanent which was extensively picked up by the media. [For example the BBC](#) We also had media trips on board from the Ardrossan Herald and the Campbeltown Courier at this time.

Argyll and Bute Community Planning Partnership

Mid Argyll, Kintyre and Islay
Area Community Planning Group

10 August 2016



Briefing Note: PIER INFRASTRUCTURE

This briefing relates to activities which fall under SOA Outcome 2 – ‘We have infrastructure that supports sustainable growth’. Work on the Council’s ‘piers and harbours’ asset management plan is ongoing – final completion will be dependent upon the outcome of future meetings with both Transport Scotland and Calmac and also the outcome of principal surveys to be carried out this autumn on the Council’s main piers and harbours.

The briefing is for noting and discussion.

Summary

The Council is responsible for a number of piers and harbours which are used for a variety of purposes. The Council also operates a number of ferries.

The following question has been raised:- Does the Council have a strategic plan for use, maintenance and development of the piers which they own, and secondarily how much do they liaise with CMAL regarding those piers and harbours used by Calmac ferries?

Further information is available at:-

<https://www.argyll-bute.gov.uk/moderngov/ieListMeetings.aspx?CId=567&Year=0>

Key Points for Consideration

The Council is responsible for 41 piers and harbours. There are 6 main ports – Port Askaig, Craignure, Oban (North Pier), Campbeltown, Rothesay and Dunoon.

Piers and harbours are inspected on a biennial basis with a principal inspection, generally, for the structures at Craignure, Rothesay, Dunoon, Oban and Campbeltown every six years which involves a dive survey and detailed report. Principal inspections are being organised, specifically, for this autumn at Bruichladdich, Craighouse, Gigha (south pier), Helensburgh, Port Askaig and Rothesay. Information produced from these inspections will inform the overall marine asset management plan which is currently being compiled.

The Council meets regularly with representatives from Transport Scotland, CMAL and Calmac to discuss, inter alia, operational and developmental issues relating to the Council’s piers and harbours.

The Group will be interested to know that a review of fees and charges is currently in progress with a view to presenting findings and recommendations to the November Harbour Board. Fees and charges apply to all facilities, however it is worth noting that not all harbours generate income.

The Council operates 4 ferry services – Islay to Jura, Easdale, Luing and Lismore. Discussions are ongoing between the Council and Transport Scotland regarding the potential transfer of these services.

Key Points for Discussion

Fees and charges review – comments welcome.

Ferry services – again, comments welcome.

For further information please contact:

Stewart Clark

Tel 01546 604893

stewart.clark@argyll-bute.gov.uk

Argyll and Bute Community Planning Partnership

Mid Argyll, Kintyre & Islay
Area Community Planning Group

10th August 2016



Briefing Note: ARGYLL AND BUTE'S CHILDREN OPERATIONAL PLAN

This briefing relates to activities which fall under SOA Outcome 4. The activities are due to be completed by [insert month/year]

The briefing is for noting/discussion [please indicate which applies].

Summary

The purpose of this report is to provide the Area Community Planning Partners with the updated approach to the delivery of Argyll & Bute's Children in order to support the Integration of Health & Social Care in Argyll & Bute. In doing so to recognise the effective contributions made by Services and Partners in delivering our ambitions for Argyll & Bute's Children. This includes:

Housing
Education
Health & Social Care Partnership
Police Scotland
NHS
SCRA
3rd Sector

In summary the report outlines:

- The decision taken by the Community Planning Partnership Management Committee at their meeting of 9th June 2016;
- The revised roles and responsibilities of Argyll & Bute's Children, including statutory responsibilities for the Community Planning Partnership;
- The legislative requirements for integration of Health and Social care, the proposed Locality Planning arrangements ongoing joint working with Education Service and resulting implications for the current operation of and reporting by Argyll and Bute's Children;
- The rationale and purpose for the proposed revision of the existing Argyll and Bute's Children operating structure, and
- Revised and updated terms of reference to support the delivery of future Argyll and Bute's Children Strategic Group activities.

Further information is available on [link to reports on meeting page on council website] [link to organisation's website]

Key Points for Consideration

The Mid Argyll, Kintyre & Islay Community Planning Group are asked to:

- (a) Note the revised operational protocols for Argyll & Bute's Children as noted in the organisational structure (Appendix 1 of the report);
- (b) Note the implementation of the revised structure (Appendix 2 of the report);
- (c) Note the current Children's Service Plan 2014-2017 is currently being updated to ensure compliance of the requirement for a new strategic children's plan through the Children and Young People Act;
- (d) Note that the new Argyll & Bute's Children Strategic Group have been tasked with taking forward the refresh of the Integrated Children's Service Plan for introduction in 2017, and
- (e) Note that the Argyll & Bute's Children strategic group have been requested to submit a draft Integrated Children's Service plan for consideration and approval by the Community Planning Partnership Management Committee.

Key Points for Discussion

Briefing is for information only.

For further information please contact: Ann Marie Knowles, Acting Executive Director (Community Services), tel: 01546 604112, email: anmarie.knowles@argyll-bute.gov.uk

ARGYLL AND BUTE COUNCIL

MID ARGYLL, KINTYRE AND ISLAY
COMMUNITY PLANNING
PARTNERSHIP

ARGYLL & BUTE'S CHILDREN

10 AUGUST 2016

OUTCOME 4: ARGYLL & BUTE'S CHILDREN - OPERATION

1.0 EXECUTIVE SUMMARY

1.1 The purpose of this report is to provide the Area Community Planning Partners with the updated approach to the delivery of Argyll & Bute's Children in order to support the Integration of Health & Social Care in Argyll & Bute. In doing so to recognise the effective contributions made by Services and Partners in delivering our ambitions for Argyll & Bute's Children. This includes:

Housing
Education
Health & Social Care Partnership
Police Scotland
NHS
SCRA
3rd Sector

1.2 In summary the report outlines:

- The decision taken by the Community Planning Partnership Management Committee at their meeting of 9th June 2016;
- The revised roles and responsibilities of Argyll & Bute's Children, including statutory responsibilities for the Community Planning Partnership;
- The legislative requirements for integration of Health and Social care, the proposed Locality Planning arrangements ongoing joint working with Education Service and resulting implications for the current operation of and reporting by Argyll and Bute's Children;
- The rationale and purpose for the proposed revision of the existing Argyll and Bute's Children operating structure, and
- Revised and updated terms of reference to support the delivery of future Argyll and Bute's Children Strategic Group activities.

1.3 The Argyll and Bute vision commits partners across Argyll and Bute to '*Work together to achieve the best for children, young people and families.*' In order to achieve this vision the Integrated Children and Young People's Service Plan for 2014-17 sits within the '*Getting It Right For Every Child*' (GIRFEC) framework and is the principal document underpinning the work of partners within Outcome 4 of the SOA. This ensures that the outcomes we wish to achieve are linked with the relevant National Performance Framework (NPF) outcomes, which are:

- Our children have the best start in life to enable them to become:
 - Successful learners
 - Confident individuals
 - Effective contributors
 - Responsible citizens;
- We continue to improve the life chances for children, young people and families at risk, and
- We have tackled the significant inequalities in Scottish society.

The Integrated Children's Services plan for 2014-17 is integral to the achievement of Outcome 4 of the SOA and focuses on the key activity undertaken by partners working together to improve outcomes for children and young people. The plan supports partners to use resources more efficiently to ensure that children and families will benefit from a more streamlined and coherent approach to meeting their needs.

The plan is currently taken forward through the work of Argyll & Bute's Children with representation from each of the key partners across Health & Social Care, Police, Education and the 3rd Sector. In 2017 a new duty will be placed on local authorities to develop a strategic children's plan through the Children and Young People Act. A new integrated children's service plan will place Argyll & Bute in a good position to respond to the new statutory duty.

The Inspection of Services for Children in Argyll & Bute is expected in 2017. It is likely the inspection methodology will change and there will be a greater focus on risk based, proportionate inspection focused on child protection.

2.0 RECOMMENDATIONS

The Mid Argyll, Kintyre and Islay Community Planning Group are asked to:

- (a) Note the revised operational protocols for Argyll & Bute's Children as noted in the organisational structure (Appendix 1);
- (b) Note the implementation of the revised structure (Appendix 2);
- (c) Note the current Children's Service Plan 2014-2017 is currently being updated to ensure compliance of the requirement for a new strategic children's plan through the Children and Young People Act;
- (d) Note that the new Argyll & Bute's Children Strategic Group have been tasked with taking forward the refresh of the Integrated Children's Service Plan for introduction in 2017, and
- (e) Note that the Argyll & Bute's Children strategic group have been requested to submit a draft Integrated Children's Service plan for consideration and approval by the Community Planning Partnership Management Committee.

ARGYLL AND BUTE COUNCIL

MID ARGYLL, KINTYRE AND ISLAY
COMMUNITY PLANNING
PARTNERSHIP

ARGYLL & BUTE'S CHILDREN

10 AUGUST 2016

OUTCOME 4: ARGYLL & BUTE'S CHILDREN - OPERATION

3.0 INTRODUCTION

3.1 The purpose of this report is to provide the Area Community Planning Partners with the updated approach to the delivery of Argyll & Bute's Children in order to support the Integration of Health & Social Care in Argyll & Bute. In doing so to recognise the effective contributions made by Services and Partners in delivering our ambitions for Argyll & Bute's Children. This includes:

Housing
Education
Health & Social Care Partnership
Police Scotland
NHS
SCRA
3rd Sector

The report included an update on the current operational management structure for Argyll & Bute's Children, an evaluation of the current practicalities in taking forward the work of Argyll & Bute's Children at a locality level and to make recommendations on a revised structure in order to allow for the continued achievement of the key elements of the children's plan taking account of the integration of Health & Social Care.

3.2 In summary the report outlined

- The roles and responsibilities of Argyll & Bute Children, including statutory responsibilities for the Community Planning Partnership;
- The legislative requirements for integration of Health and Social care, the proposed Locality Planning arrangements and resulting implications for the current operation of and reporting by Argyll and Bute's Children;
- A rationale and purpose for the proposed revision of the existing Argyll and Bute's Children operating structure, and
- Revised and updated terms of reference to support the delivery of future Argyll and Bute's Children Strategic Group activities.

4.0 RECOMMENDATIONS

The Mid Argyll, Kintyre & Islay Area Community Planning Group is asked to:

- (a) Note the revised operational protocols for Argyll & Bute's Children as noted in the organisational structure (Appendix 1);
- (b) Note the implementation of the revised structure (Appendix 2);
- (c) Note the current Children's Service Plan 2014-2017 is currently being updated to ensure compliance of the requirement for a new strategic children's plan through the Children and Young People Act;
- (d) Note that the new Argyll & Bute's Children Strategic Group have been tasked with taking forward the refresh of the Integrated Children's Service Plan for introduction in 2017, and
- (e) Note that the Argyll & Bute's Children strategic group have been requested to submit a draft Integrated Children's Service plan for consideration and approval by the Community Planning Partnership Management Committee.

5.0 DETAIL

5.1 The full partnership of the Community Planning Partnership through its strategic oversight of community planning and the development of the community plan has set out the overall direction for Community Planning Partners in Argyll and Bute. Through delegated responsibilities for individual aspects of community planning the Partnership has charged Argyll and Bute's Children with taking forward a number of the **Outcome 4** key activities.

5.2 The Argyll and Bute vision commits partners across Argyll and Bute to '*Work together to achieve the best for children, young people and families.*' In order to achieve this vision the Integrated Children and Young People's Service Plan for 2014-17 sits within the '*Getting It Right For Every Child*' (GIRFEC) framework and is the principal document underpinning the work of partners within Outcome 4 of the SOA. This ensures that the outcomes we wish to achieve are linked with the relevant National Performance Framework (NPF) outcomes, which are:

- Our children have the best start in life to enable them to become:
 - Successful learners
 - Confident individuals
 - Effective contributors
 - Responsible citizens;
- We continue to improve the life chances for children, young people and families at risk, and
- We have tackled the significant inequalities in Scottish society.

The principal remit of Argyll and Bute's Children is:

- (i) The commissioning, publication, reviewing and monitoring of Argyll and Bute's Integrated Children's Services Plan;
- (ii) Strategic overview for children's services including the effective implementation of GIRFEC practice model and the inspection methodologies for Community Planning Partners;
- (iii) Ensuring consistent development of good quality services that meet local needs through sub groups;
- (iv) Maintain oversight for the wider work associated to Argyll & Bute's Children, and
- (v) Ongoing self-evaluation and continuous improvement activity.

5.3 The Integrated Children's Services plan for 2014-17 is integral to the achievement of Outcome 4 of the SOA and focuses on the key activity undertaken by partners working together to improve outcomes for children and young people. The plan supports partners to use resources more efficiently to ensure that children and families will benefit from a more streamlined and coherent approach to meeting their needs. In 2017 the Children and Young People Act will place a duty on local authorities to publish a strategic children's plan.

The plan is currently taken forward through the work of Argyll & Bute's Children with representation from each of the key partners across Health, Police, Social Work, Education, 3rd Sector.

5.4 Introduction of Health & Social Care and proposals for locality working

5.4.1 Following the introduction of the Integrated Joint Board for Health & Social Care on 1st April 2016 the delivery of Health & Social Care Services is now delivered through the new Health and Social Care Partnership. The remit of the board includes:

- Functions for adult and children and families social work, community justice services and NHS services including primary and secondary care, acute services, maternity services and health visiting delegated to the Integration Joint Board;
- Single service delivering on strategic objectives set out in the 3 year strategic plan and the developing Locality Plans;
- Establish operational and management arrangements to respond to local needs ensuring services are "locality planned, owned and delivered";
- Focus on continuous improvement, and
- Clear communication and engagement.

5.4.2 A key feature of the locality model will encompass the implementation of Locality Planning Groups to ensure the delivery of:

- Health and Needs Assessment;
- Patient/User pathways and experience;
- Financial planning;
- Locality service profiles;

- Workforce Planning;
- Continuous Quality Improvement, and
- Leadership development.

- 5.4.3 The current proposal agrees to the delivery of services to communities from birth to elderly. Whilst it is proposed that the Locality Planning Groups cover this wide spectrum of need there is a need to ensure that the focus on delivery of the priorities of the ICSP is maintained within the broader planning priorities of the HSCP and to ensure the engagement of those partners, including Police Scotland, Education and Early Years, not currently included in HSCP Locality Planning structures.
- 5.4.4 Following recent consideration of both the Health and Social Care Partnership and the delivery of holistic services for children, Argyll and Bute’s Children members acknowledged and welcomed the locality planning model, noting the value and impact this will have for Health and Social Care users.
- 5.5.1 In response to the future challenges members of Argyll & Bute’s Children prepared a revised structure which takes account of the new Health & Social Care Integration operational model reflecting the implications for the current Argyll and Bute’s Children’s Executive and Thematic Groups currently charged with delivering the expectations of the Children’s Services Plan.
- 5.5.2 Notably the current Executive Groups should provide a strategic lead within each of the 4 area localities of Argyll & Bute and are tasked with taking forward the key performance activities at a local level.
- 5.5.3 This paper presented an alteration to the current framework with a specific aim of ensuring continued delivery and achievement of the Children’s Service Plan whilst taking full cognisance of the proposed Health & Social Care Integration locality operational groups.
- 5.6 The revised structure (as detailed within Appendix 2) denotes adjustments to the current operation protocols for Argyll & Bute’s Children. Specifically that the existing membership of Argyll & Bute’s Children assumes greater strategic accountability with a revised membership at Strategic Management Level, e.g. Executive Director and Head of Service level representation. Responsibility for Chairing and reporting to be tasked to the Executive Director of Community Services.

In summary the proposed revision operating model is as follows:

Current Operation	Revised Operation
Community Planning Partnership Management Board	No change

Argyll & Bute's Children	Revised membership, as outlined in this report, section 5.2. Remit to be focussed on strategic level decision making.
Child Protection Committee (CPC)	No implications
Argyll and Bute's Children Thematic Groups	Revised to bring together the work of both the Thematic Groups and the Local Executive Groups.
Argyll and Bute's Children Local Executive Groups	

5.7 Argyll and Bute's Children: Revised membership

The revised Argyll & Bute's Children membership is now as follows:

Revised Group	Membership	Roles and Accountabilities
Argyll & Bute's Children Strategic Group	<ul style="list-style-type: none"> • Executive Director Community Services • Head of Service: Education, as appropriate • HSCP x 2 • Housing • Head of Department (Police/Fire & Rescue) • Chair of Child Protection Committee • 3rd Sector Representatives • SCRA • Lead Nurse • Chief Social Work Officer • Child Health Commissioner 	
Child Protection Committee (CPC)	<ul style="list-style-type: none"> • Head of Service (as appropriate) • Chief Social Work Officer • Health & Social Care • Police Scotland • SCRA • 3rd Sector Representation • Lead Officer, Child Protection • Senior Solicitor, A&BC • Inter-Agency Training Co-ordinator • Consultant Paediatrician, GG&C • Criminal Justice • Education Service representative • Royal Navy Marines Welfare 	

	<ul style="list-style-type: none"> • Care Inspectorate • ADP Co-ordinator 	
Argyll & Bute's Children Performance & Quality Assurance Group	<ul style="list-style-type: none"> • Chair from each of the four Locality Groups • Education Manager: Performance & Improvement • Senior Performance & Improvement Manager • Consultant Nurse 	
Argyll & Bute's Children Executive Groups x 4	<p>Representatives from each of the key delivery partners including:</p> <ul style="list-style-type: none"> • Education • Police • Fire and Rescue • 3rd Sector • Health & Social Care Executive Group representative 	

5.8 Terms of Reference

A revised terms of reference, contained as Appendix 3 sets out the terms and reference for the operation of Argyll and Bute's Children.

5.9 Frequency and reporting for Argyll and Bute's Children

In adherence to the revised terms of reference Argyll and Bute's Children Strategic Group will meet for a minimum of 3 meetings per annum. The current reporting mechanism remain unchanged.

6.0 CONCLUSION

6.1 This paper outlines the revised approach to the delivery of Argyll & Bute's Children in order to further enhance collaborative working across all Services, while supporting the impending Integration of Health & Social Care in Argyll and Bute.

7.0 IMPLICATIONS

7.1 Policy

7.2 Financial

7.3 Legal

7.4 HR

7.5 Equalities

7.6 Risk

7.7 Customer Service

Executive Director of Community Services

For further information contact:

Ann Marie Knowles, Acting Executive Director (Community Services),
Kilmory, Lochgilphead, Argyll & Bute, PA31 8RT

Email: annmarie.knowles@argyll-bute.gov.uk

Telephone: 01546 604112

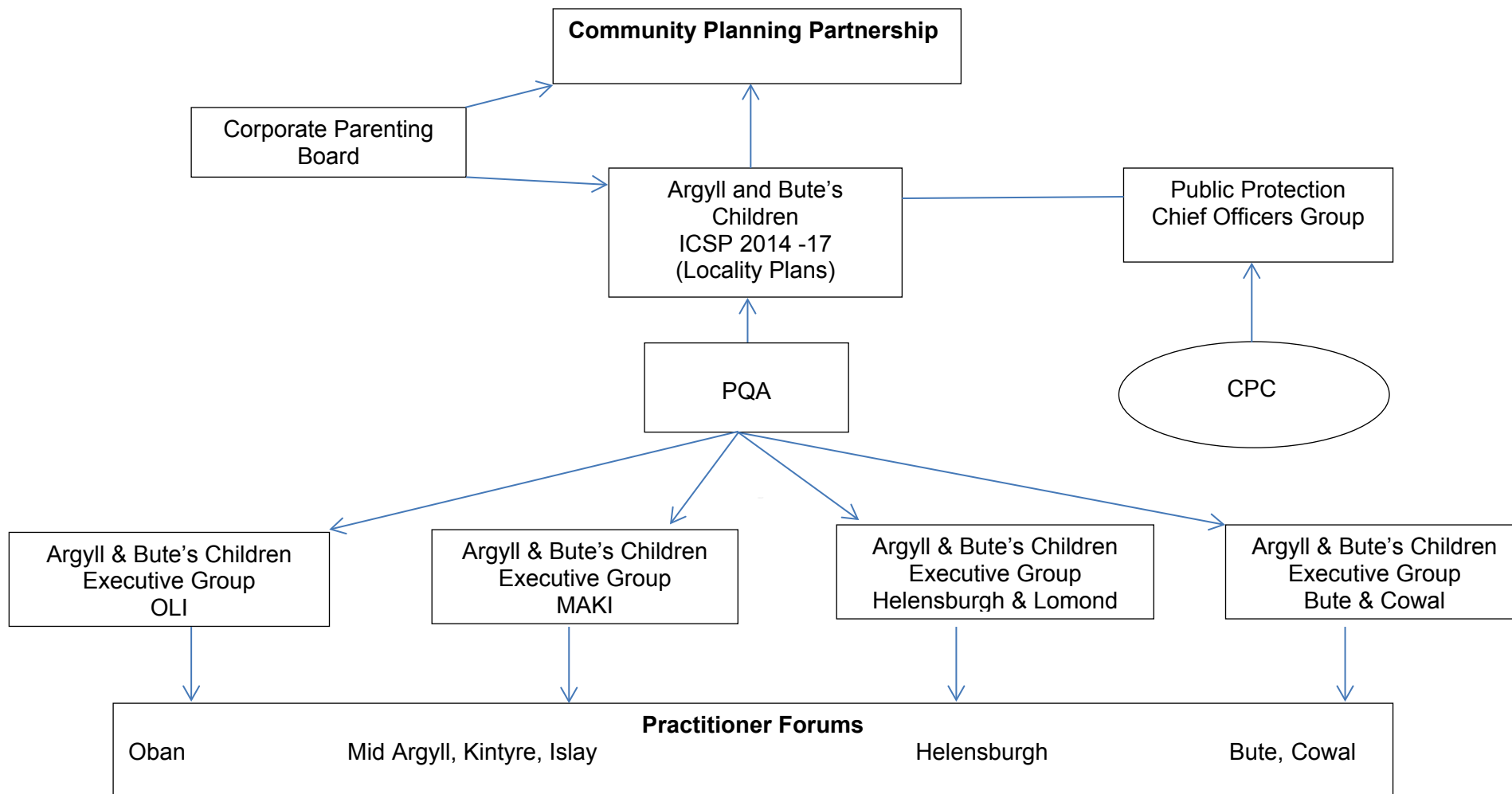
APPENDICES

Appendix 1 Current Argyll & Bute's Children Structure

Appendix 2 Proposed Argyll & Bute's Children Structure

Appendix 3 Revised Terms of Reference





- Executive Groups
Standing Agenda Items
- Child Protection
 - Training
 - GIRFEC
 - Local issues



TERMS OF REFERENCE

Meeting Title: Argyll and Bute’s Children

Meeting Remit

- (vi) The commissioning, publication, reviewing and monitoring of Argyll and Bute’s Integrated Children’s Services Plan.
- (vii) Strategic overview for children’s services including the effective implementation of GIRFEC practice model and the inspection methodologies for Community Planning Partners.
- (viii) Ensuring consistent development of good quality services that meet local needs through sub groups.
- (ix) Maintain oversight for the wider work associated to Argyll & Bute’s Children.
- (x) Ongoing self-evaluation and continuous improvement activity to ensure high quality service delivery

Reporting and Accountability

Ensure that Terms of Reference reflect the structure on page 17 of the Integrated Children’s Service Plan i.e. reports to COPPG and Community Planning Partnership Management Committee

Group	Membership
Argyll & Bute’s Children Strategic Group	<ul style="list-style-type: none"> • Executive Director Community Services • CSWO • Head of Service: Education, Health & Social Care • Head of Department (Police/Fire & Rescue) • Chair of Child Protection Committee • 3rd Sector Representatives • SCRA • Lead Nurse
Argyll & Bute’s Children Performance & Quality Assurance Group	<ul style="list-style-type: none"> • Chair of each Locality Group • Education Manager: Performance & Improvement • Senior Performance & Improvement Manager • Consultant Nurse
Argyll & Bute’s Children	Representatives from each of the partners including:

Executive Groups x 4	<ul style="list-style-type: none">• Education• Police• Fire and Rescue• 3rd Sector• Health & Social Care Executive Group representative
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Quoracy

There must be members from each of the agencies (Health and Social Care, Education, Third Sector and Police) present to make the meeting quorate.

In the event of a meeting not being quorate, then meeting will proceed; any issues or recommendations being made would be subject to agreement by other members.

This agreement could be reached either at the next meeting, or if the decision was urgent, then it could be reached by emailing the group members.

Agenda Setting

Agenda will be circulated seven days in advance of meeting.

Administrative Arrangements

Administrative support will be provided to the Chair by that agency's clerical staff.

Frequency

A minimum of three meetings per annum

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Argyll and Bute Community Planning Partnership

Mid Argyll, Kintyre and the Isles
Area Community Planning Group

10 August 2016



Briefing Note: REVIEW OF DELIVERY PLANS

This briefing relates to activities which fall under all SOA Outcomes. The activities are due to be completed by end March 2017.

The briefing is for noting.

Summary

The CPP Management Committee have agreed the key actions needed for partnership working to address issues important to Argyll and Bute in 2016/17. These actions focus on addressing areas where there is no current partnership working. A list of the actions is attached. Relevant partners have been contacted to take forward the actions. They will meet with the outcome lead in August and the outcome lead will update the Management Committee on progress at its next meeting, September 2016.

It will be important to revise the SOA: local documents held at Area Community Planning Group level. We must do this in conjunction with the guidance from Scottish Government under the Community Empowerment (Scotland) Act in relation to locality plans. We submitted a response to this guidance including comments from Area Community Planning Groups on the 13th June 2016. We expect to hear back around September 2016. Following this, and with regard to other plans at a local level i.e. Health and Social care locality plans. We will work with Area Community Planning Group representatives to develop appropriate local planning framework for local issues and local partnership actions.

Further information is available in *meetings, minutes and agendas* section of:
<https://www.argyll-bute.gov.uk/council-and-government/community-planning-partnership>

Key Points for Consideration

See attached note of strategic delivery plan actions for 2016/17, for consideration and comment.

For further information please contact: Rona Gold, Community Planning Manager, rona.gold@argyll-bute.co.uk

Appendix 1: Partnership Actions for 2016/17

Outcome 1 – Economy

- Improve linkages from the curriculum to economic opportunities in Argyll and Bute linked to growth. Creating career pathways for key sectors: tourism, maritime, food and drink.
- Deliver recommendations to progress Oban as a University Town
- Deliver coherent multi-agency activities promoting and marketing Argyll and Bute
- Define the opportunities in maritime industry sector of Argyll and Bute, and Explore the feasibility of locally delivered training, apprenticeships and skills development for the marine industry in Argyll and Bute
- Explore the potential for an Argyll and Bute Centre of Entrepreneurship
- Explore opportunities for joint resourcing and joint recruitment strategies across partners.
- Create a public sector asset register to develop economic growth
- Create opportunities for young people to enter the public sector

Outcome 2 – Infrastructure

- Align the scheduling of public transport towards an integrated timetable
- Develop a plan to promote our Piers and Harbours
- Deliver the roll out of high speed next generation broadband and lobby the Scottish/UK Government to ensure that Argyll and Bute has a favourable / equitable position to other areas.
- Create positive messaging on travel time and access to Argyll and Bute for visitors.
- Develop an intervention programme to enable the necessary infrastructure be fit for purpose to deliver sites within the Local Development Plan.
- Create a singular partnership voice to Rural Regeneration through the creation of improved ways of working and service delivery; transformational change that benefits the community.
- Housing Plan implementation

Outcome 3 – Education

- Develop a range of programmes, courses and qualifications for the Senior Phase to support schools and pupils with course options that reflect local labour market employment opportunities.
- Develop a coordinated and open employer engagement approach between partners on what skills are needed and skills gaps.
- Roll out the Argyll and Bute Family Pathway across all areas of Argyll and Bute, with wider engagement from partners.
- Enhance provision, promotion and participation of Modern Apprenticeships through a partnership approach to ensure implementation of the Highlands and Islands Modern Apprenticeships Expansion Plan in Argyll and Bute.
- Expand the offer of Further Education
- Enhance strong partnership working between educational establishments and local communities through a mentor programme.

Outcome 4 – Children and Young People

- Educate young people about the dangers of cyber bullying and child sexual exploitation to keep themselves safe
- Determine the number of children living in poverty in Argyll and Bute at area and overall level to enable a strategy to be developed.
- Roll out of principles of Young Firefighters Programme across Argyll and Bute to increase capacity building programmes for young people
- Create prevention and intervention activities improving mental health and young people.
- Increase involvement of children and young people in service planning and delivery across all partners using Best Practice models within Argyll and Bute Council
- Introduce Youth Engagement Officers in designated Secondary Schools.

Outcome 5 – Health and Wellbeing

- Implement the National Standards for the Prevention and Management of Falls within the Community
- Develop safe alcohol-free environments for young people within towns and communities
- Mitigate against the impact of welfare reform by ensuring that financial inclusion services are targeted at fuel poor households
- Create social prescribing champions within communities to motivate others people to make positive healthy living changes.
- Increase confidence and awareness of using the outdoor environment.
- Research where income is barrier to improving health and develop action plans to remove the barriers.
- Inform and educate communities on:
 - Food
 - Alcohol
 - Learning opportunities
 - Social opportunities.
- Review collective actions of CPP member organisations to improve equality via sharing their Equality Outcome Frameworks.
- Increase uptake of Self-Directed Support

Outcome 6 – Stronger and safer communities

- Create a bespoke education programme for communities in particular children and young men to prevent domestic abuse.
- Robust systems to be in place, able to be delivered in a number of Argyll and Bute community settings, to help people in mental health crisis. Pulling together existing infrastructure with focus on prevention.
- Create clear referral pathways to prevent impacts from alcohol.

- Develop profile of Road Safety Group and through effective partnership working and information sharing, reduce the number of serious and fatal road traffic collisions on our roads.
- Identify what support services are available in Argyll and Bute to victims of abuse including historical abuse and work with partners to address gaps.
- Develop effective partnership working and referral processes to protect vulnerable individuals and groups:
 - Elderly living independently
 - Experiencing negative mental health issues including those at risk of self-harm.
 - At risk of offending and re-offending
- Address issues in acute mental health response including patient transport.
- Service user and participation in the development of service policy and planning in the Alcohol and Drug Partnership,
- Development of Community Resilience Plans

Argyll and Bute Community Planning Partnership**Mid Argyll Kintyre and Islay Area Community Planning Group**10th August 2016

Title: Ways to Improve Communication and Meeting Format

Summary

The report presents the findings of the working group set up following the May 2016 MAKI Area CPG meeting to identify potential ways to increase the effectiveness and efficiency of communication and information management following discussions relating to the findings of the Area Community Planning Group – Members Satisfaction Survey 2016, and provides information on suggested changes to meeting format and communication methods.

1. Purpose

1.1 The purpose of the report is to present the findings of the working group set up following the May 2016 MAKI Area CPG meeting to identify potential ways to increase the effectiveness and efficiency of communication and information management and to provide information on suggested changes to meeting format and communication methods.

2. Recommendations

2.1 Members are requested to consider the findings of the working group and adopt the suggested changes to meeting format and communication methods outlined in section 5.1 and 5.2 from the November 16 round of meetings onward.

3. Background

3.1 The Area Community Planning Group – Members Satisfaction Survey 2016 conducted during April 2016 identified 5 potential areas for improvement:

- Communication links with the wider community and other Area CPGs could be improved
- Consideration should be given to the format of reports and the volume of information provided to the meetings
- Consideration should be given to the current format of

- meetings and the follow up of actions identified at meetings
- The use of venues with reliable VC facilities should be encouraged
- Potential clashes with other scheduled meetings held by partnership organisations should be considered when setting the annual meeting cycle.

3.2 Following discussion on the findings of the survey at the CPG meeting held on the 11th of May 2016, members formed a working group to look at the issues around communication links with the wider community and information management in more detail and to report their findings to the August meeting.

3.3 The OLI Area CPG also set up a working group to look at ways to improve the format of meetings and the survey results were also discussed during a meeting between the Community Planning Partnership Management Committee Chair and the Area CPG Chairs and Vice Chairs held on the 29th of June 2016.

4. Detail

4.1 The working group met on the 9th of June. Using the National Standard for Community Engagement guidance, the group examined three main areas relating to communication to clarify the main issues and identify potential ways improvements could be made.

4.2 The findings were as follows:

Sharing information - the working group members felt that the agenda pack is too large in its present form. It can clog up email inboxes, and can be problematic to manage. However it was also noted that the quality and content are good and participants have used the material to signpost and inform others.

It is suggested that a summary version is issued as the agenda pack with embedded links to the full agenda and associated reports on the website.

It was also felt that it would be useful to have a Search Function on the website to make it easier to find reports presented at previous meetings.

It was noted that the rest of the process, starting with the call for papers, issuing of draft agenda front-sheet and so forth works very well.

Working with Others - the working group members felt that it was important to be respectful of everyone's time commitments and

that people not closely involved with Community Planning did not understand the meaning of the SOA Outcomes or the relevance to their local communities.

It is suggested that while the CPP bulletin is appreciated, it would be useful to also have press releases with good news stories to demonstrate the meaning and value of the SOA in the local press.

It was also suggested that the Argyll & Bute Council Facebook page could be used to promote the Area CPGs activities as this would enable moderated links to local Facebook pages to reach a wider audience.

Feedback - the working group members felt that the minutes are good, timely and more than sufficient for the purpose of feedback. It was noted that Community Councils use the minutes to respond to enquiries in their local areas.

No further action required with regards to feedback.

4.2 The OLI working group identified similar issues and the discussion at the Chairs/Vice Chairs meeting reflected the findings of the working groups

5. Conclusions and Next Steps

5.1 Based on the findings of the survey and further discussion at the working groups and the Chairs/Vice Chairs meeting, it is suggested that the following changes be made to the current meeting format:

- Agendas will be structured to allow time to explore items in more depth and to be more action focussed. The discussions on the issue raised will conclude by answering the following questions:
 - a) Can the issue be solved locally by partners?
 - b) Should the issue be raised with the CPP Management Committee?
 - c) Is there a need for a working group to explore the issue more deeply after the meeting?
- Members will suggest potential agenda items for the next meeting under the Outcomes being discussed at the next CPP Management Committee Meeting. This may change to examining Locality Plan priorities once the plans are in place.
- These items, along with responses to the Call for Agenda Items will be considered at the pre - agenda meeting by the Chairs and Vice Chairs. It is anticipated that there will be no

more than two items under each outcome and it is possible that only one item will be discussed at the meeting if it is a complex issue.

- Partner Notifications will replace the Partners Update as a standard agenda item.
- Reports, annual updates, minutes from other meetings, partner updates and information for noting will not be included on the meeting agenda. The items will be available for public view on the Area CPG meeting page on the Argyll & Bute Council as reference materials. Members will be notified of new additions to the reference section when the agenda is circulated.
- Presentations will be limited to 6 slides in total and Briefing Notes limited to a maximum of two sides of A4 will be used to support agenda items rather than reports.

5.2 It is suggested that the following changes be made to the current methods of communication:

- A summary of each meeting is prepared and circulated via the CPP Fortnightly Bulletin and the Argyll & Bute Council Weekly Round Up. Use of social media will also be explored.
- The distribution lists are reviewed and updated to only include Area CPG members, SOA Outcome Leads and organisations that have requested to be kept informed of Area CPG activities.

6.0 SOA Outcomes

N/a – relates to the working arrangements of the Area CPG

Name of Lead Officer

Shirley MacLeod, Area Governance Manager 01369 707134

For further information please contact:

Lorna Elliott, Community Governance Manager 01631 567995